

CHERRY CREEK GUN CLUB, Inc

Bylaws – Policies – Rules - Procedures

(February 15 , 2015)

(This edition supersedes all previous editions)

ARTICLE I

Section 1: NAME

The name of this organization shall be the “Cherry Creek Gun Club, Incorporated”.

Section 2: OBJECTIVES

In accordance with and in addition to the purposes as set forth in the original charter, the objectives of this club are:

1. To promote social welfare and public defense, safety, law and order, and the National Defense.
2. To educate and train citizens of good repute in the safe and efficient handling of small arms.
3. To increase the knowledge of small arms.
4. To foster individual shooter training in the various areas of competitive sports shooting so as to enable individual shooters to advance to successive levels of qualification as needed for participation at local and national competitions.
5. To promote efficiency in the use of small arms on the part of members of law enforcement agencies, the armed forces, and citizens who would be subject to military service in the event of armed conflict.
6. To encourage in general the lawful safe ownership and use of small arms by citizens of good repute.
7. To forward the development of those characteristics of honesty, good fellowship, self-discipline, team play, and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE II

Section 1: MEMBERSHIP

A: General Membership Requirements

The following requirements apply to ALL Cherry Creek Gun Club Memberships.

1. Applicant must meet all requirements of the Colorado and Federal laws governing ownership and possession of firearms.
2. Applicant must not be a member of any organization or group having as its objective or one of its objectives the overthrow of the United States or any of its political subdivisions by force and violence.
3. Applicant may be considered for a Special Membership if applicant is a citizen of a foreign country.
4. Applicant must agree to a background check.
5. Sponsored Junior Members and Dependent children in the Family Membership are exempt from the background check.
6. Applicant must be a current member of the National Rifle Association (NRA) or join the NRA prior to receiving access card and entry key.
7. Applicant must meet other requisites as may be set from time to time by the Board of Directors.
8. Applicant becomes a temporary Member of the Club upon election by members of the Club and payment of dues defined by the CCGC Bylaws & Regulations. Full membership is granted upon completion of the Range Orientation and Safety/Proficiency course.
9. Rifle Tube access requires additional Tube Orientation and Safety/Proficiency course.

B: Regular Membership Requirements

1. Applicant must comply with the General Membership Requirements.
2. Applicant must be 19 years of age or older.
3. Subject to having met all qualifying requirements as specified by the CCGC Bylaws & Regulations, a Regular Member shall have rights and privileges to include full use of the facility, general voting privileges, and the right to seek election to the Board of Directors as defined in Article III, Section 3, Items 1-6.
4. General voting privileges include voting on issues brought before the membership at General Meetings and for individuals running for elected office at the December General Meeting.
5. Subject to Guest Policy Guidelines, a Regular Member may bring guests to the club.

6. Upon the death of an individual member in good standing, the spouse of said member may become a member of the Club upon application to the Club without payment of the application fee, provided they meet the requirements of the National Rifle Association membership and successfully complete the Range Orientation and Safety Proficiency Test.

C. Sponsored Junior Membership Requirements

1. A Sponsored Junior Applicant is an individual under the age of nineteen (19) years of age. Applicant must have a sponsor who is a member in good standing with the Cherry Creek Gun Club and who has been issued a door access card and entry key..
2. Applicant can become a Sponsored Junior Member of Cherry Creek Gun Club without another member of their family being a member.
3. Applicant must comply with the General Membership Requirements.
4. Applicant retains Sponsored Junior Membership status until December 31st of the year of their 19th birthday.
5. Subject to having met all qualifying requirements as specified by the CCGC Bylaws & Regulations, a Sponsored Junior Member shall have rights and privileges to include use of the facility. A Sponsored Junior member must be accompanied at all times by a Cherry Creek Gun Club member who has a door access card and who assumes responsibility for the Sponsored Junior member's actions.
6. A Sponsored Junior Member has no voting privileges.
7. Sponsored Junior Members are not eligible to bring guests to the club.

D. Family Membership Requirements

1. A Family Membership consists of a Regular Member and a Spouse. It may include any dependent children. A Dependent child's membership expires on December 31st of the year of their 19th birthday.
2. Applicants must comply with the General Membership Requirements.
3. One member must be a Regular Member.
4. The Spouse must meet Regular Membership requirements to become a member of the Club and to be included in the Family Membership.
5. Subject to having met all qualifying requirements as specified by the CCGC Bylaws & Regulations for the Family Membership, the designated Regular Membership holder and the Spouse both shall have rights and privileges to include full use of the facility and general voting privileges.
6. General voting privileges include voting on issues brought before the membership at General Meetings and for individuals running for elected office at the December General Meeting.
7. The designated Regular Membership holder has the right to seek election to the Board of Directors after meeting the requirements to run for election as defined in Article III, Section 3, Items 1-6. The Spouse is not eligible to seek election to the Board of Directors.
8. Subject to Guest Policy Guidelines, both the designated Regular Member and the Spouse are eligible to bring guests to the club.
9. Subject to having met all qualifying requirements as specified by the Board of Directors, Dependent Children who are members of the Family Membership shall have rights and privileges including use of the facility. They must be accompanied at all times by a Cherry Creek Gun Club member who has a door access card and who assumes responsibility for the Dependent Children's actions.
10. Dependent Children have no voting privileges.
11. Dependent Children are not eligible to bring guests to the club.

E. Board of Director Defined Memberships

The Board of Directors shall have the power to establish other types of membership as they deem in the best interests of the Club. The Board of Directors may define a Membership and may recommend an individual(s) for such membership. A prominent notice of such recommendation shall be printed in the Club's newsletter or sent to all members via email or regular mail prior to the regular meeting when voting of the membership shall take place.

The recommended individual(s) for all types of CCGC Membership is then presented to the General Membership at a regular meeting, as are all potential CCGC members.

The individual(s) is granted the recommended membership per Article II, Section 1, Item F - Membership Conferment. This applies to all types of CCGC Memberships.

Life Membership

Life Membership may be recommended for any CCGC member in recognition of service or participation in Club activities that are seen as outstanding, either present or in the past. A Life Member shall have all the rights and privileges of a Regular Member but shall be assessed no dues. A member being considered for the Life Membership must have maintained a continuous CCGC club membership of at least fifteen (15) years.

Emeritus Membership

Emeritus Membership may be recommended for any CCGC member with a continuous club membership of at least fifteen (15) years, and at least 65 years of age. Applicant must apply to the Board of Directors in writing for such membership, providing proof of CCGC Membership and age requirements. Emeritus Membership shall have all the rights and privileges of a Regular Member and will be assessed appropriate Emeritus Membership dues only.

70 + Years Old Membership

70 + Years Old Membership is automatically granted to any CCGC member or new applicant who is 70 years of age. 70 + Years Old Membership shall have all the rights and privileges of a Regular Member and will be assessed appropriate dues. A current member who achieves 70 years of age during the current membership year will be recognized during the next renewal period.

Honorary Membership

Honorary Membership may be recommended by the Board of Directors for recognition of outstanding citizenship or of activities and service in the sport of shooting. An Honorary Member may use the Club facilities in the same manner as a Regular Member, but shall have no voting privileges, shall not be eligible to hold elective office in the Club, nor have dues or assessments levied against them. An Honorary member must meet the General Membership Requirements. The Club will pay for the cost of any background check and for a one (1) year NRA Membership. An Honorary Membership shall not exceed a period of one (1) year from the date it is bestowed.

Special Membership

Special Membership may be recommended by the Board of Directors, to include, but are not limited to, citizens of a foreign country who are in the United States and want to continue their interest in shooting activities as sponsored by the Club. With the exception of having to be a citizen of the United States, a Special Membership Applicant must meet the General Membership requirements.

Special Membership shall have all the rights and privileges of a Regular Member and will be assessed the same dues as a Regular Member.

Board of Director Membership

Prior to the December Board of Director Election Meeting, an individual who is seeking election as a Board of Director for the upcoming year, must have paid in full, all club dues based on their normal membership. No individual elected as a Board of Director may take his or her position on the Board of Director until their membership is current.

In January of the year following a completed 12-month term serving as a member on the CCGC Board of Director, the previous year's CCGC Membership Dues and any club locker fees that were paid will be refunded as a thank you for the Board Member's service to CCGC.

If a Board of Director Member is a CCGC Life Member and they have a club locker, the locker fee paid for the previous year will be refunded.

If a Board of Director Member does not complete the entire 12-month term of office for any reason, there will be no refund of funds paid.

F. Membership Conferment

All Memberships, being a privilege, shall only be conferred by a minimum two-thirds (2/3) majority vote of members present at a regular meeting.

If an Applicant for Membership is rejected, re-application for membership cannot take place sooner than one year from the date of the original application.

Applicant attendance is mandatory at the General Meeting when their membership is being considered. If there is a sufficient reason for absence, special consideration can be given and an applicant representative may be appointed.

G. Adherence to Rules and Regulations

Members and their guests must adhere to the rules and regulations of the Club regarding Safety, Club Policies, Club activities, and conduct. Failure to do so will be grounds for misconduct charges.

1. Upon noting a rules or policy infraction, a member may choose to safely approach the offending member(s) or guest(s) and inform them of the safety violation / infraction, OR
2. Note the date, time, name(s) of individuals involved (if possible), lane position number and any other pertinent information.
3. The member should inform a Board member as soon as possible by phone and follow up with a written account of the incident.

H. Club Access and ID Badges

The Electronic Door Access Membership Card and Key to the Club facility shall **ONLY** be used by the person to whom they were issued.

ALL members, including all Family Membership individuals (including dependent children) must wear a prominently displayed CCGC ID Badge while at the club.

I. Violation of Club Policy or Rules by a member will be dealt with as follows:

1. If a member is reporting an incident, a letter from that member must be filed with the Board stating when, where and what the allegation specifics are (including, but not limited to, abusive behavior, safety violation, holster work, firing while moving, any unsafe practice, or threatening any member or guest) and any other pertinent information.
2. The Board in Executive Session will review the charges, determine an initial action which may be the immediate revocation of all Club privileges, and notify the member by regular or certified mail, return receipt requested, of the initial determination. This notification will invite the member(s) to be present at the next regularly- scheduled Board meeting to discuss the incident.
3. The member, upon notifying the Board in advance, will be added to the agenda, and must attend the next regular Board meeting to present his/her side of the incident. Failure of the member to appear at such Board meeting will be considered as forfeiture of member's right to discuss his/her side of incident.
4. The Board, in Executive Session, will review the charges, evidence, and any explanations offered by the charged member, and will determine the final actions to be taken. The charged member will be notified of this final determination either in person or by mail.

Explanation of possible actions:

Suspended

The Board elects to suspend the privileges of the member for an amount of time determined by the Board following which privileges will be returned to the charged member.

Expelled

The Board elects to revoke permanently all membership privileges of the member.

Banned

The Board elects to revoke permanently all membership privileges of the member and, in addition, to deny permanently any access to Club facilities or functions as a guest of another member or as an attendee at any Cherry Creek Gun Club activity.

J. No committee or member, by word or deed, may commit the Club to any course of action or financial obligation except upon specific authorization by the Board of Directors.

K. Non-members may use the club facility under two (2) circumstances. The first will be as a guest of a member, who will pay the guest fee in advance, may use the facility under the supervision of the sponsoring member to shoot either in the pistol/small bore range or in the high power rifle range. The second will be that a non-member may use the club facility during club-sponsored activities while under the supervision of one or more club members according to policies specified by the Board.

Section 2: DUES FEES AND ASSESSMENTS

1. Dues shall be assessed on an annual basis and shall be established by the Board of Directors. The annual dues shall be payable not later than December 31st. Dues for newly-enrolled members will be prorated. For the purposes of such prorating, the month during which the applicant is voted into the Club will be charged at the full rate for that month. A non-refundable application fee will be collected at the time an applicant applies for membership.
2. Any member who does not pay such dues on or before December 31st , shall automatically be dropped from the Club rolls. Members so dropped shall, if reinstatement is requested during the same year in which dropped, be required to pay a full year's dues as required by Club Policy, but shall not be required to pay an additional application fee. If such dropped member does not request reinstatement during the calendar year in which his/her name is removed from the rolls of membership, he/she shall be required to reapply for membership as a new member.
3. Any member who has been required to be absent from the Denver region for service in the Armed Services, or for health reasons, or for hardship reasons, provided they have submitted to the Board of Directors a written request for inactive status and receive the Board of Directors' written approval granting the inactive status for a one-year period, shall not need to reapply for membership at the end of the one-year period. A person on inactive status, who wants inactive status for a second or additional year, must apply in writing for the additional year.
4. Members or applicants issuing insufficient funds checks will be charged a fee as set by Club Policy, plus all applicable charges from the banks received by CCGC.
5. The Board of Directors shall have the power to make assessments, which they deem necessary and proper for the operation of the Club. Any member who does not pay such assessment during the year shall not be eligible for membership during the following year until such payment is made.
6. The Board of Directors shall fix the application fee. Application fees are non-refundable for any reason.

Section 3: INACTIVE MEMBER STATUS

A Member of Cherry Creek Gun Club may apply in advance to the Board of Directors for Inactive Status for the forthcoming year and an exemption from the payment of dues and maintenance fee for the forthcoming year by:

1. Submitting to the Board of Directors a written request stating their reasons to the Board of Directors of the CCGC to consider placing their membership into the Inactive Status as it pertains to the forthcoming year only.
2. The Board of Directors of the CCGC will consider a one-year Inactive Status request. Those receiving approval of their Inactive Status for the year applied for, must then reapply for consideration 30 days prior to their Inactive Status terminating, for the subsequent year's inactive status request to be considered.
3. If the Inactive Status request is for Military Related Services Transfer of Duty Station, Temporary Duty Assignment, or other Military Assignment related purposes, a copy of the Members Orders must be attached to their Inactive Status Request submitted to the Board of Directors of CCGC.
4. If the Inactive Status Request is for Medical Related reason, a letter from a physician licensed to practice in the State of Colorado must be attached to the Inactive Status Request stating the nature of the medically-related reason and the expected duration of the illness.
5. Other reasons for requesting an Inactive Status must be accompanied by sufficient documentation to allow the Board of Directors to make a fair and timely decision and respond to the member's request. A minimum period of 30 days is required.

ARTICLE III

Section 1: BOARD OF DIRECTORS

The Board of Directors shall be in charge of the affairs and property of the Club, and shall consist of a maximum of nine (9) members of the Club elected as herein provided. It shall elect from its own members a President, Vice President, Secretary, and Treasurer. The remaining five (5) members shall have duties as specified by the Board.

Section 2: DUTIES OF THE PRESIDENT, VICE-PRESIDENT, SECRETARY AND TREASURER

President

Shall preside at all meetings of the Club, and shall be a member ex-officio of all regular and special committees. He/she shall coordinate and assist in the planning and execution of the regular activities of the Club. He/she shall appoint all regular and

special committees required for efficient operation of the Club functions and shall perform such other duties as may be required by the Board of Directors and Bylaws of this Club and those usually pertaining to his/her office.

Vice-President

Acts on behalf of the President in his/her absence and assumes all duties per the President's list.

Secretary

Shall make and keep full and accurate reports of the proceedings of each meeting. He/she will receive all communications addressed to the Club, coordinate, and answer those, which pertain to his/her office and transmit those communications, which pertain to the other officers of the Club to them for necessary action. He/she shall perform such other duties as pertinent to his/her office and the Board of Directors may set as from time to time. The Secretary shall hold and be responsible for the documents, principal correspondence, and archives of the Club.

Treasurer

Shall receive all money from dues and other sources. He/she will pay out of the treasury such sums as may be authorized by the Board of Directors. This officer will be bonded to the extent of funds normally under his/her control, with premiums for such bond being paid out of Club funds. He/she will be responsible for the preparation of required tax statements, financial statements, and reports that may be required to keep the membership apprised of the financial condition of the Club. He/she will promptly deliver to his/her successor in office all moneys, accounts, and property pertaining to his/her office. He/she will perform such other duties as may be required by the Board of Directors and Bylaws of the Club.

Section 3: ELECTION OF THE BOARD OF DIRECTORS

1. Two (2) months prior to the Annual Meeting, the President shall appoint, and the Board of Directors shall approve, a nominating committee composed of not more than five (5) members and not less than three (3) members selected as follows. A five (5) member committee, is comprised of not more than two (2) members of the Board of Directors, with the remaining three (3) from among the members of the Club in good standing. A three (3) member committee or a four (4) member committee, is comprised of not more than one (1) member of the Board of Directors, with the remaining being selected from among the members of the Club in good standing. This committee shall select not less than nine (9) members with not less than three (3) years of membership in the Club and having been members in good standing for election to the Board of Directors.
2. One (1) month prior to the annual meeting and at the annual meeting, the nominating committee shall present to the members of the Club their recommendations for election to the Board of Directors. The members of the Club at the annual meeting may nominate from the floor additional candidates for election to the Board of Directors provided, however, such nominations from the floor must be accompanied by either written acceptance or oral acceptance from the member nominated. Persons nominated from the floor must meet all the minimum requirements for Board membership.
3. Voting for election to the Board of Directors shall be by secret ballot. Nine (9) members receiving the majority votes cast and who are otherwise eligible to hold office, as a director shall be declared elected. Their term of office shall commence immediately following their election.
4. Should a tie in the number of votes received by two (2) or more members result in no definite nine (9) members receiving the majority of votes, another vote will immediately take place with the ballot containing only the members who were tied. The member(s) receiving the majority votes cast to attain the nine (9) member board, and who are otherwise eligible to hold office as a director(s), shall be declared elected along with the other members who received the majority of votes cast.
5. Members elected to the Board of Directors shall serve for one (1) year (through the Election Meeting of the year following their election) or until their successors have been elected or appointed. Any Board member who resigns or who is absent from three (3) regular meetings of the Board of Directors in a given calendar year, without good and sufficient reason in the judgment of the Board, may be regarded as having terminated his/her Board membership and shall be so notified.
6. The Board of Directors may fill vacancies on the Board from the members qualified to hold office, and their terms in office shall expire at the Election Meeting following such appointment. The Board of Directors may waive the three-year rule set forth in Article III, Section 3, Item 1, requiring a Board Member to be a due paying member for three years to join the Board. If that member has the knowledge and/or willingness to fill a vacancy on the Board, he/she may do so.

Section 4: MEETING OF THE BOARD OF DIRECTORS

Rules

The Board of Directors may adopt such rules for governing their meetings, as they deem necessary and proper. Major decisions must be considered by 2/3 of the entire Board and must be passed by 2/3 vote of the Board members present at that meeting. The determination of a major decision will be by a simple majority vote of the Board members present.

Quorum

Five (5) members of the Board of Directors shall constitute a quorum, except for impeachment proceedings against a Board member, which shall require the presence of all current members of the Board except the member charged with misconduct, or a member who is incapacitated and is unable to attend such impeachment proceedings.

Meeting Time/Location

The Board shall meet at such times and places as they deem necessary and proper. Members are invited to attend and speak at the Board meetings, but they may not vote on the issue under consideration by the Board of Directors.

Meeting Leader

Meeting of the Board of Directors shall be under the charge of the President of the Club. In the President's absence, the Vice President, who shall exercise powers as set forth in the current edition of Roberts Rule of Order, newly-revised.

ARTICLE IV**Section 1: ELECTION MEETING**

The election meeting of this Club shall be held at the annual meeting on the second Friday of December of each year at the Clubhouse unless otherwise ordered by the Board of Directors.

Section 2: REGULAR MEETINGS

Regular meetings of the Club will be held monthly unless otherwise ordered by the Board of Directors.

Section 3: SPECIAL MEETINGS

Special meetings of the Club may be called by the President when so requested in writing by at least 1/3 of the members of the Club in good standing for a minimum of three continuous years or when requested by a majority of the members of the Board of Directors. In his/her call for a special meeting, the President will state the purpose of the meeting and said call for such meeting. Notice may be given by any positive means available, such as the mail service with sufficient time for delivery, by personal telephone conversation or electronic e-mail directed to the e-mail listed on the member application form.

Section 4: QUORUM FOR AN ELECTION, REGULAR OR SPECIAL MEETING

Five (5) members shall constitute a quorum for the transaction of business.

Section 5: VOTING AT MEETINGS

The vote at regular or special meetings may be taken orally on all questions, except for the election of the Board of Directors, which will be by secret ballot. In the case of election of members to the Board of Directors, the nominating committee only recommends the required nine (9) members and, if there is no nomination from the floor, vote may be by acclamation.

ARTICLE V**Section 1: AFFILIATIONS**

The Club will maintain affiliation with the National Rifle Association and may affiliate with any other organization having similar objectives and purposes.

ARTICLE VI

Section 1: ORDER OF BUSINESS

The order of business at the annual meeting and all regular meetings, as applicable, shall be:

General Membership Meetings

1. Members who wish to address the Board will check in with the Secretary prior to the meeting (see Open Forum - #11 below)
2. Call meeting to order
3. Pledge of Allegiance
4. Presentation of guests
5. Approval of minutes
6. Ongoing board/committee reports – Maintenance, Outreach, Programs, Rules
7. Correspondence
8. Old business
9. New business
10. Introductions/Voting on new members
11. Topics of interest to Club members – Open Forum
12. Adjourn

Board Meetings

1. Members who wish to address the Board will check in with the Secretary prior to the meeting
2. Call meeting to order
3. Pledge of Allegiance
4. Presentation of guests & allow members to speak
5. Approval of minutes
6. Ongoing board/committee reports – Maintenance, Outreach, Programs, Rules
7. Correspondence
8. Old business
9. New business
10. Adjourn

Section 2: CONDUCT OF MEETINGS

Where not specifically set forth in these bylaws, the current edition of Roberts Rules of Order, newly-revised, shall govern the conduct of any regular or special meeting of this Club.

ARTICLE VII

Section 1: DISSOLUTION

Dissolution of the Club may occur only by a 2/3 vote of the entire membership in good standing by written ballot. The Club shall use its funds only to accomplish the objectives and purposes specified in these Bylaws and no part of said funds shall inure, or be distributed, to the members of the Club.

Upon dissolution of the Club, after the payment of all outstanding indebtedness of the Club, including unpaid loan capital however evidenced, any funds remaining shall be distributed to one or more regularly-organized and qualified charitable, educational, scientific, service or philanthropic organizations to be selected by the Board of Directors.

ARTICLE VIII

Section 1: ADMENDMENTS

Amendments to these Bylaws may be made at any regular or special meeting of the Board of Directors, who shall have the sole and exclusive power to amend Bylaws, provided notice of the proposed amendments have been given to all Board members at least ten (10) days prior to such meeting. Notice may be by written notice, oral or by e-mail communication with each member of the Board.

The above Bylaws were approved unanimously at the Cherry Creek Gun Club Board of Directors meeting on January 31 a quorum being present, and the Board operating according to the rules of the preceding Bylaws of the Club.

S/ President *Jim Bailey*

S/ Vice President *Jack Orischak*

S/ Secretary *Michael Thomas*

Club Policies

Membership

Card and Key: For use only by the member. Loaning is prohibited and will result in the immediate termination of the Member's Club Privileges and expulsion from the club. Each member must scan his/her card to enter the facility. Allowing anyone to enter "Tailgating" on your card is a violation of CCGC policy. Members are required to visibly display their membership identification on the front of their body between the shoulder and waistline while using the facilities.

New Members: Each new member will be given a door key, magnetic door entry card, and Instructions where to find the "Cherry Creek Gun Club Bylaws – Policies – Rules – Procedures" on the club website. This is the only accurate place to obtain this information which contains the following: Club Bylaws, Policies, General Range Rules, Handgun Caliber Map, Specific Pistol/Rifle Tube/Range Rules, and Tube Qualification Procedure.

Member Contact Information: It is the responsibility of each member to notify the CCGC Secretary of changes to member address, phone number, e-mail address, NRA number, and NRA expiration date.

National Rifle Association: ALL members and applicants must be current NRA members and must submit a current card or renewal information with a valid expiration date. Any member who does not maintain current NRA membership will have club privileges suspended. All applicants must provide proof of current NRA membership before consideration of membership. Members shall, on request from the Board of Directors or the Board's Representative, provide proof of current NRA membership within ten (10) days of the notification.

Application for Membership: Applications will be accepted prior to the start of the monthly Board of Directors (BOD) meeting on the last Friday of each month, and prior to the start of the monthly membership meeting the second Friday of each month. Applications can also be accepted at any time by mail, or can be dropped off at the club.

Applications must be turned in with all current fees, copy of the Background Check Authorization form, liability waiver, two color copies of the prospective member's Drivers License, and proof of current NRA membership. Incomplete applications will not be processed. Application fees are nonrefundable.

No person under the age of 18 will be allowed to work within the facility for health and safety reasons.

Membership Renewal:

1. Renewal notices will be sent out in September using conventional mail with "Return Service Requested." Reasonable efforts will be made to assure all members receive a renewal form.

2. All renewal notices will contain complete instructions for payment and returning the completed form.
3. It will be a requirement to provide a copy of your current NRA card or a label from the NRA Magazine for proof of NRA Membership and expiration date.
4. Renewal notices will also request updated contact information in order to keep our records up to date.
5. Updated Renewal forms, proof of NRA Membership, and proper fees not returned by December 31 will result in denial of access to the facility beginning January 1. Plan accordingly to allow time for the mail service and CCGC processing of the payment. MAIL EARLY!
6. Renewal forms without proper fees and proof of NRA Membership will result in denial of access to the facility beginning January 1st. Members will be contacted to resolve any issues.
7. Renewal forms that are received after December 31 but during the current year will be accepted. The complete proper fee shown on the renewal form and proof of NRA Membership is required no matter when it is received during the year. Once the information and payment is processed access to the facility will be re-instated.
8. During the year if your NRA Membership expires and CCGC does not have proof of renewal this will result in denial of access to the facility until proof is provided. Once a new date is verified access to the facility will be re-instated. RENEW EARLY!
9. Members who issue a check with insufficient funds will be charged \$100.00 plus all bank charges incurred by CCGC.

Meetings: General membership meetings are held monthly on the second Friday, beginning at 7:00 pm; Board of Directors meetings are held monthly on the last Friday, beginning at 7:00 pm.

Newsletter: The club produces a monthly newsletter, "*The Firing Line.*" It is posted on the Club's website and is electronically sent to each member with a valid recorded e-mail address following the Board Meeting. Additional copies will be available at the Club for members who cannot receive it electronically.

The newsletter contains announcements, club news items, calendar of events, directory of officers and BOD, minutes from the General and Board meetings, and other items of interest to members. The newsletter is one of the primary means of communication to members and should be read. Failure to read newsletter, not being aware of policy, rule, or other changes, is not an excuse.

The Club also operates a website (<http://cherrycreekgunclub.org>) and uses other means of communications to members from time to time, as necessary.

Activities: Club policy and liability insurance provisions require that any activities other than casual shooting by members and their guests be approved by the Board of Directors. The number of guests on the firing line is limited to two; when bringing two guests, at least one must be an experienced shooter. Members having two guests will not shoot unless at least one guest is not shooting and/or handling firearms in any way. Members will supervise guest shooters at all times. Members and their guests are required to sign a liability waiver and pay the guest fee of \$10.00 per guest, in advance of setting up or shooting.

Member Responsibilities: A member is responsible for his/her actions and those of his/her guests. Members will remain with their guest(s) and Junior shooters at all times. Any member observing a violation shall attempt to correct the situation. If unsuccessful, an officer of the club should be contacted. A list of the Board Members is listed by the telephone. Any damage noted by a member should be reported to a club officer and/or should be noted in the logbooks provided in the pistol ranges and rifle tube. Abusive member behavior is totally prohibited.

Limitations: No member or committee, by word or deed, may commit to any course of action or financial obligation except upon specific authorization of the Board of Directors.

Vault: Personal property should not be stored in the vault. Exceptions may be made for out-of-town shooters participating in a match for more than one day, provided they understand the club is free of any liability.

Storage Lockers: Members may rent a locker for \$20 per year as they become available. The locker fee will be included with the yearly renewal fee; non-payment will constitute giving up the locker to another member on the waiting list. The lock will be removed and the contents of the locker will be put in the safe. The non-paying member must see the Board of Directors to claim such property.

M1 Rifles and Ammunition: Any member wishing to participate in a bona fide high power match may check out an M1 rifle and/or ammunition on a match-by-match basis. Bandoleers, clips, and ammo cases remain club property.

Junior Assistance: Upon ad hoc request, and upon Board of Directors approval, the club will fund up to 50% of equipment purchases for the Junior program.

Lead and Brass: Become the property of the Juniors. The brass in the blue barrels located in the pistol ranges is not to be hauled out by members, with the exception of enough for personal reloading only. Members caught stealing this brass could face disciplinary action by the Board of Directors.

Smoking: Smoking in the building is not permitted by the Colorado Clean Indoor Air Act.

Alcohol/Marijuana: No alcohol or marijuana will be permitted in the club facility or on the club grounds

Appearance: It is the Club's intent to be a good neighbor. When members come to the Club, all firearms carried into the club facility must be fully-cased. To control noise as much as possible, all outside doors, the door to the tube, and the doors to the pistol ranges must be closed when members are shooting.

Guests: **A Liability Waiver must be completed for EVERY GUEST (SHOOTING GUEST & NON-SHOOTING GUEST) UPON entering the facility.**

The Guest Fee is \$10.00 per guest per day for any individual age seventeen (17) and above. Guest Fee applies only to guests who shoot.

A CCGC Liability Waiver (found at the left of the main door) must be filled out and signed by the Member and Member's Guest(s) prior to shooting. Waiver and Guest Fee (if any) must be placed in the slot in the vault door.

A Red Guest Tag must be filled out & worn visibly above the waist by each guest.

A Member may take no more than four (4) Guests at any one time into a CCGC shooting range. Exceptions may be made upon approval of the BOD.

No more than two (2) adjacent shooting lanes may be occupied by the Member and Guest(s) at any one time.

Member is responsible for Member's Guest(s) at all times.
Member must remain in the shooting range with guests.

General Instructions for Operation of the Club Facility Meeting Room, Control Booth and Vault:

Access to the Club is a key to the East outside door, then by magnetic entry card for doors inside the facility. Each member must scan his/her magnetic card to enter the facility. Any member allowing anyone to follow "Tailgate" him/her on their card will be in violation of CCGC policy. If the door controlled by the magnetic card is already open, the member should still pass their card by the Card Reader to "Log-in" to the facility.

A light switch is located to the right, just inside the East outer door. This will allow enough light for most activities in the meeting room. The light switch for the remaining lights in the meeting room is located waist-high, on the right, in the control booth.

The control booth light switch is located to the left, just inside the door.

The light switch for the vault light is located to the left, just inside the vault door.

General Range Rules

EYE AND EAR PROTECTION MUST BE WORN ON RANGES

1. Members and their guests must follow safe firearm handling practices at all times.
2. Deliberate and/or willful violations of range policy/rules may result in Suspension, Expulsion, or Banning as a member of the Club and will not be allowed on Club property.
3. Do not fire any shotgun, select-fire, or full-automatic firearm in or on CCGC-owned property.
4. Only paper or cardboard targets are allowed within the facility; exception to this rule is allowed for specific, scheduled events and purposes granted by the Board of Directors on a case-by-case basis.
5. Take care of your range! Leave the range as clean or cleaner than you found it. Police all brass, vacuum chaff, take down used targets, cardboard and put in proper containers. Turn off ALL lights, control switches and heat. Last one to leave the Club locks the dead bolt on the main door.

Pistol Ranges

The light switch is located just inside the doors to the left or right as you enter the respective pistol ranges. This switch operates the ventilation fans and the overhead lights at the firing line for half of the range near the switch.

The range control panels for the lights and equipment are located at the center of the back walls of the respective ranges. The single switch located at the top left of the control panel turns on the fluorescent overhead lights downrange. The top row of five switches controls the target carriers, the backlights behind and more fluorescent lights downrange. The next row turns on the lights at the 50-foot line. The last row turns on the lights at the 75-foot line. The 50-foot and 75-foot light switches are lane specific.

Each firing lane has its own target carrier control box. There are two toggle switches located on the bottom of the control box; one controls sending and returning of the target. The second controls automatic "stopping" of the target at 50 or 75 feet. An On/Off switch is located on the side of the box. With the exception of lane 10 and 20 the control box is mounted on the wall. The red push button activates sending or returning the target. The black button will stop the target at any distance from the firing line.

Heating and cooling is activated by a toggle switch on the wall-mounted gray box. The switch must be either in the heat or cool position for safe operation of the range. Follow other instructions on the box.

Oehler chronograph sky screens are provided on swing-out mounts in the west range, lane 20. The screens can be positioned in line with the magnum plate or the Ransom Rest, lane 20 only. The leads to hook your personal controller are along the west wall. The light switch for the sky screens is located on the west wall behind lane 20. Position the switch up or down for operation on either line. Center position is off.

Pistol Range Limitations

Carbine use on the Pistol range

Only 45ACP, 45 Long, 38 Special, 40 S&W and 9mm will be allowed at this time. Absolutely no "bottleneck" cartridges, including rimfire cartridges, will be allowed. Absolutely no magnum rounds, including rimfire. Signs will be posted prominently with these regulations.

Magnum calibers

Including but not limited to .357 magnum, .44 magnum, .454 casull, .480 ruger and like calibers are permitted to be fired only on position 20 or in the Tube.

All bottleneck cartridges

Specifically designed for pistol use are also limited to position 20, including but not limited to .357 Sig, .400 CorBon, 9x25 Tokarov and others.

The handgun caliber map below covers most of the calibers. If you are shooting a wildcat cartridge or a worked up handload, it is up to you to determine the damage potential. No excessively-fast or heavily-copper-coated bullets may be fired on the pistol ranges due to potential backstop damage.

The terms excessively-fast and heavily-copper-coated are deliberately subjective - it is incumbent upon the member to determine the feasibility of their round on the pistol range. US-manufactured hardball ammunition is specifically allowed.

FOLLOW THIS PROCEDURE FOR UNTRIED ROUNDS

1. Fire a single round on the test plate to the right of position 20. If the test round shows damage to the test plate, **STOP**. The round cannot be fired on the pistol ranges.
2. If and only **IF** the test plate shows no damage, fire one round on position 20. Check to see if there is any damage. If you see damage, **STOP** testing; the round cannot be fired on the pistol ranges.
3. If and only **IF** position 20 shows no damage, then stop testing. If the round is considered magnum-class caliber, it can be fired on Position 20 or in the Tube.
4. If the round is not considered magnum-class caliber, fire a single round on Position 19. If Position 19 shows no damage, stop testing. The round may be fired on any pistol lane.
5. If in doubt, contact a Board Member.

HANDGUN CALIBER MAP

Unlimited: The caliber is allowed on any position on the pistol ranges.

Position 20: The caliber is only allowed at Position 20 on the pistol range.

Not Allowed: The caliber is **NOT ALLOWED** at CCGC

ALL RIFLE CHAMBERING ROUNDS - TUBE ONLY

1. 50 BMG	Not Allowed
2. Any Shotgun	Not Allowed
3. Any Tracer Round	Not Allowed
4. Any Incendiary Round	Not Allowed
5. Any Armor Piercing	Not Allowed
6. All Bottleneck Pistol Rounds (except items 22 & 23)	Not Allowed
7. 17 HMR	Tube Only
8. .22 Short	Unlimited
9. .22 Long	Unlimited
10. .22 Long Rifle	Unlimited
11. .22 Long Rifle Stinger	Unlimited
12. .22 WFR	Unlimited

13. .22 WMR	Tube Only
14. .32 Auto	Unlimited
15. .380 ACP	Unlimited
16. 8mm Nambu	Unlimited
17. 9mm Para	Unlimited
18. 9X18 Makarov	Unlimited
19. 9X19	Unlimited
20. 9X23	Unlimited
21. 9x25 Tokarov	20
22. .30 Luger	20
23. .357 Sig	20
24. .38 Special	Unlimited
25. .38 Super	Unlimited
26. .38 Long Colt	Unlimited
27. .357 Mag	20
28. .40 S&W	Unlimited
29. .400 CorBon	20
30. 10mm	Unlimited
31. .41 Mag	20
32. .44 Mag	20
33. .45 ACP	Unlimited
34. .45 Long Colt	Unlimited
35. .45 Win Mag	20
36. .454 Casull	20
37. .468	20
38. .480 Ruger	20
39. Any Sabots	Tube Only
40. .500 S&W Magnum	Tube Only

PISTOL RANGE RULES

1. EYE AND EAR PROTECTION ARE MANDATORY
2. No shotguns, select-fire or full-automatic firearms allowed.
3. No holster work is allowed at any time.
4. Targets must be positioned so as not to allow rounds to impact the floor, ceiling, walls or target carriers. See posted diagrams for target placement.
5. When other Shooters are present on the Range, before proceeding downrange let the other shooters know by calling "**CEASE FIRE**". When ready to fire, let the other shooters know by calling out "**COMMENCE FIRE**".
6. Only paper or cardboard targets are allowed. Exceptions are scheduled events.
7. Place DUD rounds in the red bucket located on each range.
8. Place all unwanted brass in the blue barrel located on each range.

9. **CLEAN** your shooting position: Police brass, vacuum chaff, take down targets and cardboard, and put in PROPER containers.
10. **TURN OFF ALL LIGHTS, HEAT or A/C, If you are the last person to leave the range.**

THE RIFLE TUBE

EYE AND EAR PROTECTION MUST BE WORN ON RANGES

The light switch for the Rifle Tube is located just to the right of the entry door. There are switches located on the left wall next to position #1. They operate the Tube walkway lights, ventilation fan and the 100-yard lights.

The shooter's personal chronograph controller may be connected to the permanently-installed Oehler sky screens. The leads are located at position #1 and #3. The switches are located just above shooting port #1 and #3, which activate the respective chronograph sky screens. A timer located on the west wall controls heat in the Tube. The heater can be turned on for up to one hour. The thermostat should not be changed as it is locked in position.

PURPOSE OF THE TRAINING CLASS

Due to the construction of the Rifle Tube, it is prone to damage and, due to the limited number of shooting positions, member cooperation is needed. The prime intent of this class is to make members aware of the special need for safety, to limit the potential for damage and to apprise shooters of the need for member cooperation. Tube use is a privilege, not a right.

FACILITY DESCRIPTION

1. The Tube has three positions - #1 and #2 are for right-hand shooters, #3 is for left-hand shooters.
2. Target paper is provided at the target location. A clean piece may be attached to the target back board and your individual targets may be attached to the target paper. Use paper targets only when shooting in the Tube.
3. Permanently mounted chronograph sky screens are installed at positions #1 and #3. Your Oehler chronograph controller (some Pact controllers) can be connected to the installed sky screens with the jack connectors located under each shooting bench.
4. A permanently-mounted spotting scope is provided at each position so each shot on-target can be spotted.
5. A crutch is located 25 yards from the target. When a gun is used that has not been zeroed, it must be shot from the crutch position to assure that all shots from the 100-yard position will impact the target board and not have the potential to hit the Tube.
6. The Tube is for testing safe loads and for checking zeros. If you are not absolutely sure of your zero, take your unloaded firearm to the crutch and fire from there to adjust your point of aim and bullet impact to within (3") three inches. Further zero adjustments can then be made from the 100-yard positions. Target backing paper is provided and we encourage you to use a clean piece to track your shots.
7. **Remember: Load One – Shoot One - Spot One**
8. Prior to individuals scheduling a qualification session with one of the tube instructors, he/she should strive to ensure he/she can place ten shots in a 24" diameter circle from a distance of 100 yards while shooting off-hand (standing). It is strongly recommended that members practice with a .22 rimfire rifle at 25 yards on one of the pistol ranges until ten shot groups measuring five inches in diameter can be shot consistently. That would equate mathematically to 20" groups at 100 yards and might indicate the member could do that well with the rifle he would want to qualify and practice with in the tube. A trial run with that particular firearm at an outdoor range first, however, would be a good idea.

The following are **ABSOLUTELY NOT ALLOWED** in the Tube

1. No shotguns, Slug guns, Full-automatic or controlled-burst firearms. No multiple-projectile, shot loads, or shot shells are to be fired in any firearm.
2. No timed or rapid fire.
3. No tracer, armor piercing or incendiary ammunition.

4. No off-hand, (standing, kneeling, sitting or prone), shooting is allowed unless you have been qualified for off-hand shooting in the Tube. Off-hand qualification must be done by making arrangements with one of the Tube Custodians. You must use the largest caliber rifle you plan to use in the Tube.
5. No 50 BMG is allowed! Other very large calibers can be problematic. If in doubt as to a certain cartridge, contact one of the Tube Instructors.

Rifle Tube Limitations

1. A member may load up to 10 rounds in a magazine - shoot one and spot one. The impact of each shot must be verified before firing another round. If the target is not impacted, return to the Crutch at the 25-yard position to verify shot pattern. The Tube is designed for sight-in, load development, and other activities performed on a shot-by-shot basis.
2. SPOT every shot! If you do not see where your round hit, you may have hit the Tube wall. Tube damage must be reported immediately. Failure to report/acknowledge Tube damage may result in suspension or expulsion as a member of the Club by the Board of Directors.

RIFLE TUBE RULES/SAFETY

1. Use your Magnetic entry card when entering the Tube. It is most important that all members use the Tube card to "check in" even if they are able to enter when someone else opens the door.
2. Only paper or cardboard targets are to be used.
3. All guns must be racked, unloaded, with action open anytime a shooter goes downrange.
4. All shots should be located one at a time. The gun must be used as a single shot. (a) .22 Semi-autos, that are tube fed, may have a maximum of 5 rounds in the tube magazine at any one time. (b) .22 Clip-fed rifles may have a maximum of 5 rounds in the clip at any one time.
5. Do not cock the firearm or close the action until you have lined up on the target.
6. It is mandatory that eye/ear protection be worn at all times while shooting.
7. If you or anyone goes downrange, all firearms must be made safe; in the rack, action open and unloaded.
8. Bench Rest shooting only - No off-hand shooting unless you have prior qualification from the Tube Instructor.
9. If you have a new rifle/scope, have dropped, damaged or are unsure of where your firearm shoots, you must go to the crutch and re-zero your firearm to three inches from your target point. You can then move back to the 100-yard bench position to shoot one round. If you cannot find the round on the target, go back to the crutch.
10. Guests are the responsibility of the member bringing them. Member must remain with guest at all times. The member must record their name and the guest's name in the log book.
11. Members and their guests must use the same shooting position.
12. All guests are required to shoot from the crutch, shooting within three inches of their point on the target. They can then shoot one round from the 100-yard bench position. If you cannot find the round on the target go back to the crutch.
13. Clean your shooting position: Police your brass, sweep, remove targets and dispose of all items in the proper containers. Do not clean your gun with the barrel sticking through the porthole, as the patches will accumulate on the ground in front of the firing line.
14. Turn off all heat, lights, exhaust fans, and chronograph screens when you leave and other related cleanup items and put them in the proper containers.

MEMBER COOPERATION/DAMAGE CONTROL

1. If two members are shooting and a third member comes to use the Tube, the member who has been there the longest should relinquish their position within an hour.
2. A member and their paying guest must use the same shooting position, unless no other members are shooting.
3. No member will have exclusive use of the Tube. (Tube class and maintenance excepted)
4. If during your shooting session you should note damage, lights burned out, or any other safety/maintenance related items, note it in the logbook.

5. In an attempt to control any damage to the Tube and enable damage to be tracked and repaired, access to the Tube is limited to those who have completed the training class.
6. If a member detects recent damage to the Tube that has not been marked or repaired, they should note this in the logbook, the damage location and the date/time it was found. Location is determined as the distances from the target, not the firing line, and use of the clock system (i.e.: 25 yards @ 9:00).
7. If you should happen to fire a round into the Tube wall or cause damage, report the damage by noting it in the logbook. Reported damage will not be cause for censure, but unreported damage will.

QUALIFYING FOR POSITION SHOOTING IN TUBE

The 100-yard underground range is to be used primarily for shooting from a supported position while sitting at one of the three benches. They are provided mainly for the purpose of zeroing rifles and evaluating hand-loaded ammunition used for more precise shooting. Those two tasks don't normally require shooting from unsupported positions - off-hand (standing), sitting, kneeling, or prone.

Historically, however, it has been possible to qualify to do position shooting from/through the open doorway leading to the walkway by arranging a session with one of the tube qualification instructors. To become authorized to shoot off-hand, sitting, kneeling or prone from/through the doorway a member must be able to keep ten shots out of ten shots within the seven ring of an NRA official competition SR-C target, while standing without leaning against, bracing against, or resting upon the door or door jam in any way. A sling, however, may be used.

Having shot that "course of fire", and demonstrating safe gun handling techniques to the satisfaction of the tube instructor, the member will be authorized to shoot all the afore-mentioned positions from the doorway.

Junior Members who successfully complete the position shooting qualification "course of fire" must, of course, be individually supervised by an adult member of the club while participating in all subsequent shooting sessions in the tube. Qualifying to do position shooting in the tube does not permit him/her to allow other members or guests to do the same just because he/she is there to "supervise".

Only a MEMBER who has successfully completed the special qualification process for position shooting may actually practice using the aforementioned positions. While doing so, it is imperative that members ensure the muzzle of the firearm protrudes beyond the door jam into the walkway area.

**FOR QUESTIONS, OR TO REPORT TUBE DAMAGE
PLEASE CONTACT A MEMBER OF THE BOARD OF DIRECTORS.**

Physical Club Address:
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Denver, CO 80247-2330

Mailing Address:
Cherry Creek Gun Club, Inc.
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