

CHERRY CREEK GUN CLUB. INC.



Bylaws Rev 05/09/2025

(Section 1)

Policies

(Section 2)

Rules and regulations

(Section 3)

(End

CHERRY CREEK GUN CLUB. INC.



Bylaws

(SECTION: 1)

(Approved: 09 May 2025)

(This edition supersedes all previous editions)

Rev 05/09/2025

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CHERRY CREEK GUN CLUB, INC.

Bylaws

(Approved and Effective: 05/09/2025)

ARTICLE I

Section 1: NAME

The name of this organization shall be the "Cherry Creek Gun Club, Incorporated" forthwith also known as: Cherry Creek Gun Club, Inc., Cherry Creek Gun Club or CCGC".

Section 2: OBJECTIVES

In accordance with and in addition to the purposes as set forth in the original charter, the objectives of this club are:

1. To continue to operate the club under the provisions of its articles of incorporation as a non-profit sporting club and its established by-laws, as determined by the stakeholders (board of directors and membership). The Business Plan, Strategic Plan, and procedures will be reviewed annually.
2. To provide a safe and secure environment for all activities on our premises.
3. To serve as an indoor facility for pistol and rifle shooting, accessible any time day or night, in coordination with ongoing scheduled shooting activities.
4. To increase the overall awareness of the club and its activities in the community, and the benefits of membership as compared to other clubs and shooting ranges, as a means of increasing overall membership.
5. To promote the importance of the legal ownership and use of firearms as granted by the Second amendment of the U.S. Constitution.
6. To conduct formal and informal training programs designed to increase knowledge and promote the safe use and handling of firearms, adapting the programs as the need arises.
7. To conduct competitive shooting programs, enhancing the characteristics of honesty, good sportsmanship, and self-discipline.
8. To continue noise control efforts to decrease measurable noise levels both inside and outside the building.
9. To meet community standards for the appearance of the building and grounds.

ARTICLE II

Section 1: MEMBERSHIP AND MEMBERSHIP COMMUNICATIONS

Communications to Members and from Members to the Club

All communications to and from the Cherry Creek Gun Club will be via electronic means, email, telephone or text. Exceptions to this rule are; the annual membership renewal process and communications with those members who do not have the means to utilize email and have so contacted the Club Membership Coordinator and Club Secretary to inform them of the fact. Any document or email sent to the club from a member's email address will be considered the same as a signed document.

Members are required to notify the Cherry Creek Gun Club Membership Coordinator and Club Secretary as soon as possible of any changes in physical address, email addresses and telephone numbers. The Cherry Creek Gun Club is not responsible for any consequences due to the club's inability to contact a member when needed, if the addresses and phone numbers on file are not current.

General Membership Requirements

The following requirements apply to **ALL** Cherry Creek Gun Club Memberships.

1. Applicant must meet all requirements of the Colorado and Federal laws governing ownership and possession of firearms.
2. Applicant must not be a member of any organization or group having as its objective or one of its objectives the overthrow of the United States or any of its political subdivisions by force and violence.
3. Applicant may be considered for a Special Membership if applicant is a citizen of a foreign country.
4. Applicant must agree to a background check.
5. Applicant must meet other requisites as may be set from time to time by the Board of Directors.
6. Applicant becomes a temporary Member of the Club upon election by members of the Club and payment of dues defined by the CCGC Bylaws & Regulations. Full membership is granted upon completion of the General Club and Handgun Range Orientation and Safety/Proficiency course.
7. Rifle Range/Tube access requires additional Rifle Range/Tube Orientation and Safety/Proficiency course.

Regular Membership Requirements

1. Applicant must comply with the General Membership Requirements.
2. Applicant must be 19 years of age or older.
3. Subject to having met all qualifying requirements as specified by the CCGC Bylaws & Regulations, a Regular Member shall have rights and privileges to include full use of the facility, general voting privileges, and the right to seek election to the Board of Directors as defined in Article III.
4. General voting privileges include voting on issues brought before the membership at General Meetings and for individuals running for elected office at the December General Meeting.
5. Subject to Guest Policy Guidelines, both the designated Regular Member and the Spousal member are eligible to bring guests to the club.
6. Upon the death of an individual member in good standing, the spouse of said member may become a member of the Club upon application to the Club without payment of the application fee, provided they have successfully completed the Range Orientation and Safety Proficiency Test.

Spouse Membership Requirements

1. Applicant must comply with the General Membership Requirement
2. A Spouse Membership consists of a Spouse or Significant Other of a Regular Member. A Spouse is defined as a person married to the member. A Significant Other is one who is in a long term relationship with a Regular Member and who shares accommodations at the same address.
3. Applicants must comply with and meet the General Membership Requirements to become a Spouse member of the Club
4. Spouse Members will have full access to the club including Guest privileges.
5. Spouse Members will not have voting privileges or be eligible to be on the Board of Directors.

Board of Director Defined Memberships

1. The Board of Directors shall have the power to establish other types of membership as they deem in the best interests of the Club. The Board of Directors may define a Membership and may recommend an individual(s) for such membership. A prominent notice of such recommendation shall be printed in the Club's newsletter or sent to all members via email or regular mail prior to the regular meeting when voting of the membership shall take place.
2. The recommended individual(s) for all types of CCGC Membership is then presented to the General Membership at a regular meeting, as are all potential CCGC members.
3. The individual(s) is granted the recommended membership per Article II, Membership Conferment. This applies to all types of CCGC Memberships.

Life Membership

1. Current members who are in the Life membership category as of December 31, 2023 are "grandfathered" into the Life membership category. No additional members are eligible for the Life membership category as of January 1, 2024.

Emeritus Membership

1. Current members who are in the Emeritus membership category as of December 31, 2023 are "grandfathered" into the Emeritus membership category. No additional members are eligible for the Emeritus membership category as of January 1, 2024.
2. If the Emeritus membership is allowed to lapse. The member may only be allowed to rejoin the club as a Regular member.

70 + Years Old Membership

1. Current members who are (or will be eligible to be) in the 70+ membership category as of December 31, 2023 are "grandfathered" into the 70+ membership category. No additional members are eligible for the 70+ membership category as of January 1, 2024. All new members will join the club in either the Regular or Spouse categories.
2. If the 70 + Years Old Membership is allowed to lapse. The member may only be allowed to rejoin the club as a Regular member.

Honorary Membership

1. Honorary Membership may be recommended by the Board of Directors for recognition of outstanding citizenship or of activities and service in the sport of shooting. An Honorary Member may use the Club facilities in the same manner as a Regular Member, but shall have no voting privileges, shall not be eligible to hold elective office in the Club, nor have dues or assessments levied against them. An

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Honorary member must meet the General Membership Requirements. The Club will pay for the cost of any background check. An Honorary Membership shall not exceed a period of one (1) year from the date it is bestowed.

Special Membership

1. Special Membership may be recommended by the Board of Directors, to include, but are not limited to, citizens of a foreign country who are in the United States and want to continue their interest in shooting activities as sponsored by the Club. With the exception of having to be a citizen of the United States, a Special Membership Applicant must meet the General Membership requirements.
2. Special Membership shall have all the rights and privileges of a Regular Member and will be assessed the same dues as a Regular Member.

Board of Director Membership

1. Prior to the December Board of Director Election Meeting, an individual who is seeking election as a Board of Director for the upcoming year, must have been a Club member a minimum three full years at the date of the election.
2. Prior to the December Board of Director Election Meeting, an individual who is seeking election as a Board of Director for the upcoming year, must have paid in full, all club dues based on their normal membership. No individual elected as a Board of Director may take his or her position on the Board of Director until his or her membership is current.
3. Prior to the December Board of Director Election Meeting, an individual who is seeking election as a Board of Director for the upcoming year, must have paid in full, all National Rifle Association club dues for the current and upcoming year. No individual elected as a Board of Director may take his or her position on the Board of Director until his or her National Rifle Association club membership is current thorough the end of the upcoming year.
4. The Prospective Board of Directors Candidate will provide proof to the nominating committee prior to the date of the Annual Election Meeting of the status of prospective Board of Directors Club membership tenure and their Club and NRA Membership status.
5. In January of the year following a completed 12-month term serving as a member on the CCGC Board of Director, the previous year's CCGC Membership Dues and any club locker fees that were paid will be refunded as a thank you for the Board Member's service to CCGC.
6. If a Board of Director Member is a CCGC Life Member and they have a club locker, the locker fee paid for the previous year will be refunded.
7. If a Board of Director Member does not complete the entire 12-month term of office for any reason, there will be no refund of funds paid.
8. Each Board of Directors Members must be an NRA Range Safety Officer. If a new member of the Board of Directors does not have such certificate, they must complete the process within 90 days of the first available class after taking office. If a member of the Board of Directors fails to complete the process of obtaining a Range Officer Certificate when the opportunity is available within the time frame, they will be suspended from voting in Board of Directors meetings until they obtain it.
9. The Cherry Creek Gun Club will reimburse the costs of obtaining an NRA Range Safety Officer certificate by a new Board Member upon presentation of a copy of said Certificate to the Membership Coordinator and Treasurer for a new Board of Directors member.
10. The Cherry Creek Gun Club will reimburse the costs of obtaining the two-year renewal of the NRA Range Safety Officer certificate upon presentation of a copy of said Certificate to the Membership Coordinator and Treasurer for all current Board of Directors members.

Membership Conferment

1. All Memberships, being a privilege, shall only be conferred by a minimum two-thirds (2/3) majority vote of members present at a regular meeting.
2. If an Applicant for Membership is rejected, re-application for membership cannot take place sooner than one year from the date of the original application.
3. Applicant attendance is mandatory at the General Meeting when their membership is being considered. If there is a sufficient reason for absence as approved by the Board of Directors (e.g., religious or work requirements,) then the applicant may meet with two Board of Directors members in lieu of attending a membership meeting and one of the Board of Directors will representative the applicant at a general membership meeting.

Adherence to Rules and Regulations

1. Members and their guests must adhere to the rules and regulations of the Club regarding Safety, Club Policies, Club activities, and conduct. Failure to do so will be grounds for misconduct charges.
2. Upon noting a rules or policy infraction, a member may choose to safely approach the offending member(s) or guest(s) and inform them of the safety violation / infraction, or note the date, time, name(s) of individuals involved (if possible), lane position number and any other pertinent information
3. The member should inform a Board member as soon as possible by phone and follow up with a written or electronic message account of the incident.
4. The club has a 24-hour video surveillance recording system. Activities recorded, that are deemed on review as violations of the rules and regulations of the Club regarding Safety, Club Policies, Club activities and conduct, may be used as proof of said violation.

Club Access and ID Badges

1. The Electronic Door Access/Membership ID Card and the Key and/or Combination code for the outer doors to the Club facility shall ONLY be used by the person to whom they were issued.
2. ALL members, including Spouse Membership individuals, must wear a prominently displayed CCGC ID Badge while at the club on or above the waist
3. All Guests of any age, including dependent children, must have a legibly (printed) completed and signed Liability Waiver form placed in the slot in the Vault door along with any payment if required. Any member who admits a guest to the club without a completed waiver accepts that they indemnify and hold harmless the Club from any liability related to the guest's presence in the Club, and will be fully and totally responsible for any and all damages or injuries that occur due to that guest's presence/actions.
4. All Guests, including dependent children, must wear a prominently displayed CCGC GUEST ID Badge while at the club on or above the waist.
5. Licensed Contractors escorted by a member, are excepted from having to fill out a waiver and wear a Guest ID badge.

Violation of Club Policy or Rules

Violation of Club Policy or Rules Member or a Member's Guest/s will be dealt with as follows:

1. If a member is reporting an incident, or if a designated member reviews a video recording that shows

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- evidence of violation of the rules and regulations of the Club regarding Safety, Club Policies, Club activities, and conduct by another member or a member's guest/s, a letter or email from the reporting member must be filed with any member of the Board of Directors stating what the allegation specifics are and including where in the club it happened and the time and date and any other pertinent information.
2. Annually, the Board of Directors will appoint a Compliance Committee of at least three members of the Board of Directors. The Compliance Committee will review the reported incident, determine if a violation has occurred, the level of severity of the violation, and determine whether the violation may be handled by the committee (within the limits imposed on the committee) or if the violation is determined to require action by the whole Board of Directors. These actions which may include the immediate revocation of all Club privileges, and notifying the member of the initial determination by electronic means (Email, Telephone or Text Message). If the member has no electronic communication devices, they shall be notified by US mail. Date of confirmed electronic contact will be recorded.
 3. If the violation is determined to exceed the designated authority of the Compliance Committee, per the current policies, the Committee will refer the matter to the Board of Directors.
 4. The Board in Executive Session will review the charges, determine an initial action which may be the immediate revocation of all Club privileges, and notify the member by electronic means (Email, Telephone or Text Message). Dates of receipt acknowledgement of the confirmed electronic contact will be recorded.
 5. If the member has no electronic communication devices, they shall be notified by regular US mail or certified mail, (return receipt requested) of the initial determination.
 6. The member after receipt of the notification, will notify the Board in advance, to be added to the agenda, and must attend the a regular Board meeting (or a special meeting if required for reasons acceptable to the Board of Directors) to present his/her side of the incident. Failure of the member to appear at such Board meeting will be considered as forfeiture of member's right to discuss his/her side of incident. The Board, in Executive Session, will review the charges, evidence, and any explanations offered by the charged member, and will determine the final actions to be taken. The charged member will be notified of this final determination either electronically, in person or by mail.

Examples and Explanations of possible disciplinary actions.

The Board of Directors reserves the authority to select other disciplinary actions as deemed appropriate in addition to the following:

1. **Verbal Reprimand:** The member is given direction to the appropriate rules and regulation by a Board or Committee member . This will be noted in a record as a first offence.
2. **Suspended:** The Board or Committee elects to suspend all the privileges of the member (including guest access) for an amount of time determined by the Board or Committee following which privileges will be returned to the charged member.
3. **Remuneration:** The Board or Committee elects to require the member to reimburse costs of damage to the club or club operations.
4. **Retraining:** The Board or Committee elects to require the member attend a training session of club procedures up to and including attending a full New Member and Safety Orientation.
5. **Work Party Requirement:** The Board or Committee elects to require the member to attend one or more work parties without dues refund.
6. **Fined:** The member must pay a monetary Fine to the club for the actions as determined by the Board of Directors.
7. **Expelled:** The Board elects to revoke permanently all membership privileges of the member.

8. **Banned:** The Board elects to revoke permanently all membership privileges of the member and, in addition, to deny permanently any access to Club facilities or functions as a guest of another member or as an attendee at any Cherry Creek Gun Club activity.

Committee and Member Actions

1. No committee or member, by word or deed, may commit the Club to any course of action or financial obligation except upon specific authorization by the Board of Directors.
2. No committee or member, by word or deed, may allow access to the club property or facilities by outside parties, without specific authorization by the Board of Directors

Non-member uses of the club.

Non-members may use the club facility under three (3) circumstances. In all cases the Policy on Guest use must be adhered to.

1. The first will be as a guest of a member, who will pay the guest fee in advance for the guest to use the facility under the supervision of the sponsoring member to shoot either in the pistol/small bore range or in the high-power rifle range.
2. The second will be that a non-member may use the club facility as a non-shooting guest to observe activities under the supervision of the sponsoring member.
3. The third will be that a non-member may use the club facility during club-sponsored activities under the supervision of one or more club members according to policies specified by the Board.

Section 2: DUES, FEES AND ASSESSMENTS

1. Dues shall be assessed on an annual basis and shall be established by the Board of Directors. The annual dues for the upcoming year shall be payable not later than December 31st of the current year. Dues for newly-enrolled members will be prorated. For the purposes of such prorating, the month during which the applicant is voted into the Club will be charged at the full rate for that month. A non-refundable application fee will be collected at the time an applicant applies for membership.
2. Any member who does not pay such dues for the upcoming year on or before December 31st of the current year, shall automatically be dropped from the Club rolls. Members so dropped shall, if reinstatement is requested during the same year in which dropped, be required to pay a full year's dues as required by Club Policy, but shall not be required to pay an additional application fee. If such dropped member does not request reinstatement during the calendar year in which his/her name is removed from the rolls of membership, he/she shall be required to reapply for membership as a new member. The re-applying member must attend a complete New Member and Safety Orientation and must also complete the full Rifle Range/Tube Orientation if they wish to shoot there.
3. Any member who has rented a locker from the club and does not pay such dues and locker rental fees for the upcoming year on or before December 31st of the current year shall automatically lose their locker privileges. These will not be restored by paying dues after this date. If the member wishes to have a locker, they must reapply for a position on the list. Contents will be removed after the renewal date has expired and stored for pickup for 90 days and if not collected by the ex-member will then become Club property.
4. Any member who has been required to be absent from the Denver region for service in the Armed

Services, or for health reasons, or for hardship reasons, provided they have submitted to the Board of Directors a written request for inactive status and receive the Board of Directors' written approval granting the inactive status for a one-year period, shall not need to reapply for membership at the end of the one-year period. A person on inactive status, who wants inactive status for a second or additional year, must apply in writing for the additional year.

5. Members or applicants issuing insufficient funds checks will be charged a fee as set by Club Policy, plus all applicable charges from the banks received by CCGC.
6. The Board of Directors shall have the power to make assessments, which they deem necessary and proper for the operation of the Club. Any member who does not pay such assessment during the year shall not be eligible for membership during the following year until such payment is made.
7. The Board of Directors shall fix the application fee. Application fees are non-refundable for any reason.
8. The Cherry Creek Gun Club may accept electronic payment for any fees or dues. However, the payee must also pay a service charge in, addition to any fees, to the club to repay any charges made to the club by the electronic banking or credit card providers. All service charges are not refundable.

Section 3: INACTIVE MEMBER STATUS

A Member of Cherry Creek Gun Club may apply in advance to the Board of Directors for Inactive Status for the forthcoming year and an exemption from the payment of dues and maintenance fee for the forthcoming year by:

1. Submitting to the Board of Directors a written request stating their reasons to the Board of Directors of the CCGC to consider placing their membership into the Inactive Status as it pertains to the forthcoming year only.
2. The Board of Directors of the CCGC will consider a one-year Inactive Status request. Those receiving approval of their Inactive Status for the year applied for, must then reapply for consideration 30 days prior to their Inactive Status terminating, for the subsequent year's inactive status request to be considered.
3. If the Inactive Status request is for Military Related Services Transfer of Duty Station, Temporary Duty Assignment, or other Military Assignment related purposes, a copy of the Members Orders must be attached to their Inactive Status Request submitted to the Board of Directors of CCGC.
4. If the Inactive Status Request is for Medical Related reason, a letter from a physician licensed to practice in the State of Residence must be attached to the Inactive Status Request stating the nature of the medically-related reason and the expected duration of the illness.
5. Other reasons for requesting an Inactive Status must be accompanied by sufficient documentation to allow the Board of Directors to make a fair and timely decision and respond to the member's request. A minimum period of 30 days is required.

ARTICLE III

Section 1: BOARD OF DIRECTORS

DEFINITION OF THE BOARD OF DIRECTORS DUTIES.

The Board of Directors shall be in charge of the affairs and property of the Club, and shall consist of a maximum of nine (9) members of the Club elected as herein provided. It shall elect from its own members a President, Vice President, Secretary, and Treasurer. These four (4) officers are to be selected from BOD members with at least three (3) years membership in the club. The remaining five (5) members shall have duties as specified by the Board.

Section 2: TERMS OF THE BOARD OF DIRECTORS

Term of Service

The Members of the Board of Directors shall serve Rotating Two-Year Terms. Each year, the positions of the of the Board of Directors which were elected for the previous two-year term will be up for election. Each year, either four or five positions will be up for election.

Members elected to the Board of Directors shall serve their term (through the Election Meeting of the year their term expires) or until their successors have been elected or appointed. Any Board member who resigns or who is absent from three (3) regular meetings of the Board of Directors in a given calendar year, without good and sufficient reason in the judgment of the Board, may be regarded as having terminated his/her Board membership and shall be so notified.

In the event that a Member of the Board of Directors resigns, or for other reasons has terminated his/her positions as a Members of the Board of Directors before the end of his elected term, then the remaining Members of the Board of Directors may fill vacancies on the Board from the members qualified to hold office. Their terms in office shall expire at the Election Meeting for the position filled.

A member of the Board of Directors may be removed from the Board of Directors when the Board of Directors has found that their actions are detrimental to the proper operations of the Cherry Creek Gun Club. The individual will be asked to present and explain the rationale for their actions to the remaining Board of Directors. The remaining Board of Directors will vote whether to remove the individual from the Board of Directors. A minimum vote of two-thirds of the remaining Board of Directors is required to remove a member of the Board of Directors.

Transition to Two-year Term

To make this transition to Rotating Two-Year Terms, all Board of Directors positions will be up for election in 2025. In order to have Rotating Two-Year Terms there will be an apportionment of the position terms for the first rotation.

Temporary for 2025 election for the service year of 2026: Rotating Terms of the new Board of directors will be based on the positions be selected by drawing lots. The first five lots drawn by choice will be assigned to the Two-Year Term. The remaining four lots drawn will be assigned a One-Year term.

Section 3: DUTIES OF THE PRESIDENT, VICE-PRESIDENT, SECRETARY AND TREASURER

President

1. Shall preside at all meetings of the Club, and shall be a member ex-officio of all regular and special committees. He/she shall coordinate and assist in the planning and execution of the regular activities of the Club. He/she shall appoint all regular and special committees required for efficient operation of the Club functions and shall perform such other duties as may be required by the Board of Directors and Bylaws of this Club and those usually pertaining to his/her office.

Vice-President

1. Acts on behalf of the President in his/her absence and assumes all duties per the President's list.

Secretary

1. Shall make and keep full and accurate reports of the proceedings of each meeting. He/she will receive all communications addressed to the Club, coordinate, and answer those, which pertain to his/her office and transmit those communications, which pertain to the other officers of the Club to them for necessary action. He/she shall perform such other duties as pertinent to his/her office and the Board of Directors may set as from time to time. The Secretary shall hold and be responsible for the documents, principal correspondence, and archives of the Club.

Treasurer

1. Shall receive all money from dues and other sources. The Treasurer will pay out of the treasury such sums as may be authorized by the Board of Directors. This officer will be bonded to the extent of funds normally under his/her control, with premiums for such bond being paid out of Club funds. The Treasurer will be responsible for the preparation of required tax statements, financial statements, and reports that may be required to keep the membership apprised of the financial condition of the Club.
2. The Treasurer is responsible for notifying the Board of Directors of any discrepancies or anomalies of income or expenditures.
3. The Treasurer will promptly deliver to his/her successor in office all moneys, accounts, and property pertaining to the Treasurer's office. He/she will perform such other duties as may be required by the Board of Directors and Bylaws of the Club.

Section 3: ELECTION OF THE BOARD OF DIRECTORS

Two (2) months prior to the Annual Election Meeting, the President shall appoint, and the Board of Directors shall approve, a nominating committee composed of not more than five (5) members and not less than three (3) members selected as follows. A five (5) member committee, is comprised of not more than two (2) members of the Board of Directors, with the remaining three (3) from among the members of the Club in good standing. A three (3) member committee or a four (4) member committee, is comprised of not more than one (1) member of the Board of Directors, with the remaining being selected from among the members of the Club in good standing.

This committee shall select not less than nine (9) CCGC members to run for the Board of Directors for the elections for the service year of 2026. All nominees must have three (3) full consecutive years of Club membership at the time of the election.

Beginning with the elections for each service year of 2027 and subsequent: This committee shall select candidates not less than the number of positions expiring. All nominees must have three (3) full consecutive years of Club membership at the time of the election.

One (1) month prior to the Annual Election Meeting, the nominating committee shall present to the members of the Club their recommendations for election to the Board of Directors. At this meeting held one (1) month prior to the Annual Election Meeting, the members of the Club may nominate from the floor additional candidates for election to the Board of Directors provided, however, such nominations from the floor must be accompanied by either written acceptance or oral acceptance from the member nominated. Persons nominated from the floor must meet all the minimum requirements for Board membership. Nominations cannot be made from the floor at the Annual Election Meeting.

Voting for election to the Board of Directors shall be by secret ballot if there are more candidates than open positions. If there are only the same amount or a lesser number of candidates for the open positions for election to the Board of Directors, the President may ask for a vote of affirmation to accept all the candidates as Board of Director Members in lieu of a secret ballot.

Only those members who have been members for the 12 consecutive months prior to the Annual Election Meeting may vote in this election. For the election for service year 2026, Nine (9) members receiving the majority votes cast and who are otherwise eligible to hold office, as a director shall be declared elected. Their term of office shall commence immediately after their election.

For the election for service years of 2027 and subsequent, the members receiving the largest number of votes cast and who are otherwise eligible to hold office as a director, shall be declared elected for the open Board of Directors positions. Their Two-Year term of office shall commence immediately following their election. Should a tie in the number of votes received by two (2) or more members result in no definite number of members receiving the largest number of votes for the open positions, another vote will immediately take place with the ballot containing only the members who were tied. The member(s) receiving the largest number of votes cast to fill the open board positions, and who are otherwise eligible to hold office as a director(s), shall be declared elected along with the other members who received the largest number of votes cast.

Section 4: MEETING OF THE BOARD OF DIRECTORS

Rules

1. The Board of Directors may adopt such rules for governing their meetings, as they deem necessary and proper. Major decisions must be considered by 2/3 of the entire Board and must be passed by 2/3 vote of the Board members present at that meeting. A simple majority vote of the Board members present will determine if an item is a major decision.

Quorum

1. Five (5) members of the Board of Directors shall constitute a quorum, except for removal proceedings against a Board member, which shall require the presence of all current members of the Board except the member charged with misconduct, or a member who is incapacitated and is unable to attend such removal proceedings.

Meeting Time/Location

1. The Board shall meet at such times and places as they deem necessary and proper. Members are invited to attend and speak at the Board meetings, but they may not vote on the issue under consideration by the Board of Directors.
2. At the discretion of the President or Vice-president, Board meeting may be held electronically. If Board meetings are to be held electronically, all BOD members must be notified in advance of the meeting time and method.

Meeting Leader

1. Meeting of the Board of Directors shall be under the charge of the President of the Club. In the President's absence, the Vice President, who shall exercise powers same as the President.

ARTICLE IV

Section 1: ELECTION MEETING

1. The election meeting of this Club shall be held at the last annual monthly meeting in December of each year at the Clubhouse unless otherwise ordered by the Board of Directors.

Section 2: REGULAR MEMBERSHIP MEETINGS

1. Regular meetings of the Club will be held monthly unless otherwise ordered by the Board of Directors.

Section 3: SPECIAL MEMBERSHIP MEETINGS

1. Special meetings of the Club shall and will be called by the President when so requested in writing by a petition of at least 1/3 of the members of the Club in good standing for a minimum of three continuous years or requested by a majority of the Board of Directors. In his/her call for a special meeting, the President will state the purpose of the meeting and shall and will call for a meeting within a maximum of 45 days after receipt of the petition or by a request of the majority of the Board of Directors. Notice may be given by any means available, such as the mail service with sufficient time for delivery, by personal telephone conversation or electronic e-mail directed to the e-mail listed on the member application form.

Section 4: QUORUM FOR AN ELECTION, REGULAR OR SPECIAL MEETING

1. Ten (10) members, including at least five of which are Board of Director members, shall constitute a quorum for the transaction of business.

Section 5: VOTING AT MEETINGS

1. The vote at regular or special meetings may be taken orally on all questions, except for the election of the Board of Directors, which will be by secret ballot if there are more candidates than open positions,

and is described in Section 3, Election of the Board of Directors.

ARTICLE V

Section 1: AFFILIATIONS

1. The Club will maintain affiliation with the National Rifle Association and may affiliate with any other organization having similar objectives and purposes.

ARTICLE VI

Section 1: ORDER OF BUSINESS

1. The order of business at the annual meeting and all regular meetings, as applicable, shall be:

General Membership Meetings

- A. New members will check in with the Membership Coordinator prior to the meeting.
- B. Members who wish to address the Board of Directors during the Board of Directors meeting will check in with the Secretary prior to the meeting.
 1. Call meeting to order
 2. Pledge of Allegiance
 3. Presentation of guests: All guests must have filled out a Waiver and wear a Guest ID badge.
 4. Approval of minutes
 5. Old business
 6. New business
 7. Introductions/Voting on new members
 8. Topics of interest to Club members – Open Forum
 9. Adjourn

Note: If the General Membership Meeting is not held on the same date as the Board Meetings, then the following will be added to the Order of business.

1. Ongoing board/committee reports –
2. Correspondence

Board Meetings

1. Members who wish to address the Board of Directors meeting will check in with the Secretary prior to the General or Board meetings. Members may only speak when recognized by the President during Board of Directors meetings.
2. Call meeting to order
3. Pledge of Allegiance
4. Presentation of guests & allow members to speak. All guests must have filled out a Waiver and wear a Guest ID badge.
5. Approval of minutes
6. Ongoing board/committee reports –.

7. Correspondence
8. Old business
9. New business
10. Adjourn

Section 2: CONDUCT OF MEETINGS

1. Where not specifically set forth in these bylaws, The Board of Directors may adopt such rules as they deem necessary and proper which shall govern the conduct of any regular or special meeting of this Club. The current edition of Roberts Rules of Order, newly revised will be used as parliamentary guidance as the Board of Directors deems necessary.

ARTICLE VII

Section 1: DISSOLUTION

1. Dissolution of the Club may occur only by a 2/3 vote of the entire membership in good standing by written ballot. The Club shall use its funds only to accomplish the objectives and purposes specified in these Bylaws and no part of said funds shall inure, or be distributed, to the members of the Club.
2. Upon dissolution of the Club, after the payment of all outstanding indebtedness of the Club, including unpaid loan capitol however evidenced, any funds remaining shall be distributed to one or more regularly-organized and qualified charitable, educational, scientific, service or philanthropic organizations to be selected by the Board of Directors.

ARTICLE VIII

Section 1: AMENDMENTS

1. Amendments to these Bylaws may be made at any regular or special meeting of the Board of Directors, who shall have the sole and exclusive power to amend Bylaws, provided notice of the proposed amendments have been given to all Board members at least ten (10) days prior to such meeting. Notice may be by written notice, oral or by e-mail communication with each member of the Board.

ARTICLE IX APPROVAL & SIGNATURES

The above Bylaws were approved unanimously at the Cherry Creek Gun Club Board of Directors meeting on **05/09/2025**, a quorum being present, and the Board operating according to the rules of the preceding Bylaws of the Club.

Signatures of Officers validating the approval of the above Bylaws:

S/ President, Gary Trisdale: ____ A signed copy of these Bylaws is on file at the club ____

S/ Vice President, David Burch: ____ A signed copy of these Bylaws is on file at the club ____

S/ Secretary, Leon Vanderploeg: ____ A signed copy of these Bylaws is on file at the club ____

End: By-Laws 05/09/2025:

CHERRY CREEK GUN CLUB. Inc.



Policies

(Section 2)

(Approved: **05/08/2026**)

(This edition supersedes all previous editions)

05/08/2026

Approved and Effective: 09 May 2025

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Dues and Fees Schedule

- i. Application Fees are non-refundable
- ii. (First annual dues fees for new members are prorated from the date of membership to the end of the year)
- iii. Membership Dues and fees are not refundable once a person has been accepted as a club member, has completed their New Member and Safety Orientation, and have received their access card
- i.iv. Credit card fees (amounts over the cash and check amounts) are not refundable.
- ii.v. All fees and charges must be paid in U.S. Dollars only.
- vi. All Checks for refunds or other fees or purchases will expire 90 days from date of issue.

(The first annual dues payment for new members, is prorated from the Month of membership to the end of the year)

Application Fee for **\$100.00 (one-time payment) (All payment methods)**
Regular Membership

Application Fee for **\$50.00 (one-time payment) (All payment methods)**
Regular Membership
Spouse/Significant-other

Dues for: **\$360.00 per year. (Cash and Check Payments)**
Regular Membership **\$375.00 per year. (Credit Card or Electronic Payments)**

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

- Dues for:** \$75.00 per year. (Cash and Check Payments)
- Spouse / Significant-other *\$78.00 per year. (Credit Card or Electronic Payments)*
-
- Renewal Dues for:** \$300.00 per year. (Cash and Check Payments) (no new 70 Years plus memberships)
- 70 Years Plus *\$312.00 per year. (Credit Card or Electronic Payments)*
-
- Renewal Dues for:** \$150.00 per year. (Cash and Check Payments) (no new Emeritus Status memberships)
- Emeritus Status: *\$156.00 per year. (Credit Card or Electronic Payments)*
-
- Guest Fee:** \$15.00 Per guest, Per day. (Shooters Only) (Cash and Check Payments)
- \$16.00 Per guest, Per day. (Shooters Only) (Credit Card or Electronic Payments)*
-
- Annual Guest Fee For:** \$75.00 per year. (Accompanied Shooters Only) (Cash and Check Payments)
- Spouse / Significant-other, *\$78.00 per year. (Accompanied Shooters Only) (Credit Card or Electronic Payments)*
- Accompanied Shooter
-
- Storage Locker Fee:** \$35.00 per year. (Cash and Check Payments)
- (Not Prorated) *\$37.00 per year. (Credit Card or Electronic Payments)*
-
- Dues refund for work:** \$60.00 for first work event performed.
- Regular: \$50.00 for each subsequent work event until maximum refund amount
is achieved, not to exceed annual membership fees paid.
-
- Dues refund for work:**
- 70 years plus or Emeritus Status: members **\$50.00 for each work event until maximum refund amount is achieved, not to exceed Emeritus annual membership fees paid.**
-
- Returned Dues Check:** \$100.00, plus all bank fees, per occurrence.
-
- Convenience Fees:** The Club reserves the right to charge a convenience fee for any other fees or payments to the

club using Credit Card or Electronic Payments in lieu of cash or check.

Board of Directors Discretionary Spending Limits.

Each individual Executive Member of the Board of Directors, shall have a discretionary spending limit of \$600.00 per month, without prior approval of the board, for items related to club business. All monies spent on Club business activities must be verified as Club business and backed up with receipts. The Maintenance Manager Position shall have a limit of up to \$2500.00 and all expenditures must be verified as Club business and backed up with receipts.

Schedule of Club Organizational Activities

Annual dues & locker renewal process: 1 November through 31 December

Annual dues & locker renewal due: 31 December

Locker loss for non-payment of dues/fees: 31 December

Outside door access code change: 1 February

General Club Meeting: 2nd Friday of the Month, 7 pm

Board of Directors Meeting: 2nd Friday of the Month, After the General Meeting ends.

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

Annual General Club Meeting and At the last scheduled General Meeting of the year.

Board of Directors Election

General Work party Saturday after the General Meeting: 9:00 am to 1:00 pm

Newsletter Monthly following membership meeting.

Bylaws, Policies & Rules Send Current Copies of the Bylaw, Policies &, Rules to Members
after any significant changes and no less than once Annually
after the December meetings via electronic means or
hard copy
via USPS to members without email access.

Card and Key/Door access code:

1. The door key/access code and card are for use only by the member. Loaning is prohibited and will result in the immediate termination of the Member's Club Privileges and expulsion from the club.
 - a. Each member must scan his/her card to enter the facility. Allowing anyone to enter "Tailgating" on your card is a violation of Cherry Creek Gun Club, Inc. policy.
 - b. Members are required to visibly display their membership identification on the front of their body between the shoulder and waistline while using the facilities.
 - c. The Door access code will be changed annually per Schedule of Club Organizational Activities, (First Section, Item "II" above) and members shall be notified in advance the week prior to implementation, electronically or via phone call.

New Members:

1. The New Member Application process consists of three steps that must be completed.
 - a. Completion of the application and payment of the non-refundable application fee. Once

this is complete and the background check comes back with no issues, the applicant must complete the next two steps in any order. But both must be done.

- b. Attending (or being represented at) a Monthly club meeting to be accepted as a member along with payment of all remaining dues.
 - c. Attending and completing the New Member and Safety Orientation. Each new member will be required to attend and shoot a handgun during the Cherry Creek Gun Club New Member Safety and Club Orientation conducted by an approved Cherry Creek Gun Club, Inc. Range Safety Officer
2. Each new member will be given a door key/entry code and magnetic door entry card after both being accepted as a member at the general meeting and completion of the Cherry Creek Gun Club New Member Safety and Club Orientation.
 3. Rifle Tube Qualification is not included in the Club New Member Safety and Club Orientation and must be scheduled afterward.

Member Contact Information:

It is the responsibility of each member to promptly notify the Cherry Creek Gun Club, Inc. Membership Coordinator of changes to member address, phone number and e-mail address changes promptly.

Application for Membership:

1. Prospective member's applications will be accepted prior to the start of the monthly general membership meeting held per the Schedule of Club Organizational Activities . (First Section, Item "II" above)
2. Applications will be accepted electronically on the Club Website (<https://cherrycreekgunclub.org>) at any time or on a paper (hardcopy) application which may be sent by mail, may be dropped off at the club, be delivered to the Membership Coordinator at the club prior to the start of the Monthly meeting.
3. Paper (hardcopy) Applications must be completed and include a legibly filled out application with all current application fees, and signatures on the form for the Background Check Authorization form and Release and Waiver of Liability Form portions of the application.
4. Electronic applicants must complete all the blocks and questions on the electronic form, including for the Background Check Authorization form and Release and Waiver of Liability Form portions of the application. and sign it electronically. The form will not be processed without electronic application fee payment.
5. Both paper (hardcopy) applicants and electronic applicants must present a government photo ID to the Membership Coordinator prior to be photocopied. This must be done prior to the General Meeting the applicant attends to be voted in as a club member.
6. Incomplete applications will not be processed.
7. Application fees are non-refundable.

Membership Applicant with Non-attendance Meeting Representative

A Membership Applicant to the Cherry Creek Gun Club who is unable to attend a meeting to be voted in may use the following process. First, the reason they cannot attend must be deemed acceptable by the board (e.g., work requirements, religious reasons, or health reasons such as not being able to drive after sunset). Second, in order to be voted in as a member may request, in writing, a known club member representative to present them for membership at a club meeting. If there is not a club member known to the applicant, then the applicant must have met and discussed their membership with at least two Board of Directors members and select one of them, in writing, to be their representative.

The Membership Applicant to the Cherry Creek Gun Club via a Representative, must also comply with the following prior to being voted in as a Club member.

1. The membership application process must be completed including paying the application fee and completion of the back ground check.
2. The prospective member must have paid all dues in full for the membership year prior to the meeting where they will be represented and voted in as a member as well as providing a government photo ID to be copied or provide two color copies. These two steps may be completed at the meeting with the representative.
3. The prospective member must provide a brief document (1-5 lines on each subject) to be read in their absence at a club meeting by a representative to inform the club members of:
 - a. Why the prospective member cannot attend the meeting in person.
 - b. Their previous shooting experience.
 - c. Why they feel that the club is the place for them.
 - d. Why do they feel that they will be a good club member.
 - e. How they found out about the club.

The selected representative shall insure the membership fees and photo ID's are provided to the Membership Coordinator prior to the meeting where they will read the applicants statement for the vote for membership.

Note: The New Member and Safety Orientation for the Cherry Creek Gun Club may be completed after item 1 is completed and either before or after the prospective member is voted in as a member of the club.

Membership Renewal:

1. Per the Cherry Creek Gun Club, Inc. Bylaws: All membership renewals are due to be paid in full by December 31st of each year.
2. The Membership Coordinator will mail each member's/family's individualized renewal form by the first week of November along with that year's instruction sheet using conventional mail with "Return Service Requested." Reasonable efforts will be made to assure all members receive a renewal form.
3. All renewal notices will contain complete instructions for payment and returning the completed form.
4. Renewal notices will require updated contact information.

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

5. Updated and signed Individualized Renewal forms and proper fees not returned by December 31 will result in denial of access to the facility beginning January 1. Plan accordingly to allow time for the mail service and Cherry Creek Gun Club, Inc. processing of the payment. MAIL EARLY! The members will also be in default of their locker rental payment and may lose their locker.
6. Renewal forms that are received after December 31 but during the current year will be accepted. The complete fee shown on the renewal form is required no matter when it is received during the year. Once the information and payment are processed access to the facility will be re-instated.
7. Dues and locker fees not fully paid by January 31st will also result in the loss of the member's locker rental and the Locker Coordinator will be notified. The locker padlock will be cut off and the items inside will be removed on February 1st if the renewal is not complete by that time. Items removed will be held for up to 90 days awaiting pickup by the default member and then disposed of by the club. If the member subsequently pays the dues after January 31st, he/she will not get their locker back. He/she may request a locker again and will be placed at the bottom of the locker wait list.
8. Members who issue a check with insufficient funds will be charged per the Cherry Creek Gun Club, Inc. Fees Schedule. (First Section, Item "I" above)
9. The entire individualized renewal form and the check for the member's and Spouse/Significant-other's dues and locker fee shall either be sent back together to the club via U.S. Mail or placed in a sealed envelope marked "20xx renewal" and placed in the slot in the vault door for the lock box at the club by the member.
10. All renewal forms and checks picked up from the U.S Mail boxes or from the vault door lock box will be placed in the Membership Coordinator's Mail tray for processing by the Membership Coordinator.
11. After the Membership Coordinator has processed the forms and recorded the check data for each membership renewal, the checks will be given to the Treasurer for processing and deposit.
12. The signed individualized renewal form and the check for the member's/Family's dues and locker fee are required to be at the club by December 31st. Dues not received by that date will result in the member's key card door access being turned off on January 1st. The members will also be in default of their locker payment and lose the locker assignment..
13. The Membership Coordinator will provide a list of all members who have resigned or have lost their membership due to non-renewals to the board at the February Club meeting.

Compliance Committee Policy

The purpose of the Compliance Committee is to provide an expedited system for corrective or punitive actions for violations of Cherry Creek Gun Club Bylaws, Policies, Rules and Regulations or for damage caused by negligence by members and guests in a timely manner.

The Compliance Committee shall consist of at least three members of the Board of Directors appointed annually by the Board of Directors. The Compliance Committee shall select a Committee chairperson at the first meeting of each year. The Compliance Committee shall have the authority to review incident reports and to meet in person or via electronic communications.

The Compliance Committee will review reported incidents, determine if a violation has occurred, the level of severity of the violation, and determine whether the violation may be handled by the committee (within the limits imposed on the committee) or if the violation is determined to require action by the whole Board of Directors. If the Committee determines that the full Board needs to address the issue, then the Committee has the authority to suspend the member until the next Board of Directors meeting. The member that is subject to these actions may appeal such decisions to the Board of Directors.

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

These actions may include the immediate revocation of all Club privileges. The member will be notified of the initial determination by electronic means (Email, Telephone or Text Message). If the member has no electronic communication devices, they shall be notified by US mail. The date of confirmed electronic contact will be recorded.

The Compliance Committee shall have the authority to issue corrections and/or punitive actions, including but not limited to the following.

9. **Verbal Reprimand:** The member is given directions to the appropriate rules and regulations by a Committee member. This will be noted in a record as a first offence.
10. **Suspended:** The Committee elects to suspend all the privileges of the member (including club access as a guest) for an amount of time determined by the Committee following which privileges will be returned to the charged member.
11. **Remuneration:** The Committee elects to require the member to reimburse costs of damage to the club including material and labor costs or loss of club operations.
12. **Retraining:** The Committee elects to require the member to attend a training session of club procedures up to and including attending a full New Member and Safety Orientation.
13. **Work Party Requirement:** The Committee elects to require the member to attend one or more work parties without dues refund.

All corrective or punitive actions issued, shall also be reported to the Board of Directors via electronic means or in an Executive Session of the Board of Directors. The Board of Directors reserves the authority to select other disciplinary actions as deemed appropriate, in addition to those listed above and, those outlined in the Cherry Creek Gun Club Bylaws.

Meetings:

1. General membership meetings are held per the Schedule of Club Organizational Activities . (First Section, Item "II" above)
2. Board of Directors meetings are held per the Schedule of Club Organizational Activities. (First Section, Item "II" above)
3. The Board of Directors may find it necessary to call additional meetings if needed to complete club business. Members will be notified of such meetings electronically prior to the meeting.

Membership and Board Meeting Attendance Policy

1. All club members are encouraged to attend the General Membership Meetings and Board Meetings. It is, after all, your club.
2. Club members should be familiar with who their Board Members are. Board members shall be introduced at the start of each Membership Meeting, and they shall wear a name tag identifying them as Board Members.

3. Guests may be invited to attend General Membership and/or Board Meetings for a specific purpose that benefits the club and its membership. Guests must be preapproved by a majority of Board Members for the stated purpose of their attendance.
4. To maintain the integrity of the Membership and Board Meetings, the inner east door will remain locked, and club members must scan in with their card. The outer door may be unlocked during the meeting allowing applicants and approved guests to knock on the inner door and be granted access.
5. Guests must complete a Guest Release and Waiver of Liability Form upon arrival.
6. Guests may be removed if sensitive issues arise, as determined by board members.
7. A board member or member in good standing shall be assigned to vet persons without current club credentials.

Newsletter:

The club produces a monthly newsletter, “The Firing Line.” It is sent electronically to each member with a valid recorded e-mail address, and via USPS to those members without email access, following the Board Meeting. A reference copy will be available at the Club for members who cannot receive it electronically and for reference.

1. The newsletter contains announcements, club news items, calendar of events, directory of officers and BOD, minutes from the General and Board meetings, and other items of interest to members. The newsletter is the primary means of communication to members and should be read. Failure to read the newsletter, not being aware of a policy, rule, or other change, is not an excuse.
2. The Club also operates a website (<https://cherrycreekgunclub.org>) and uses other means of communications to members from time to time, as necessary.

Activities:

Club policy and liability insurance provisions require that any activities other than recreational shooting by members and their guests be approved by the Board of Directors.

Member Responsibilities:

1. A member is responsible for his/her actions and those of his/her guests. Members must remain with their guest(s) and Junior shooters at all times on the ranges. Should the Member need to leave the range, the Member and Guests must make all firearms safe and all must leave the range together.
2. Any member observing a violation shall attempt to correct the situation. If unsuccessful, an officer of the club should be contacted. A list of the Board Members is listed by the telephone.
3. Any damage, problems or maintenance items noted by a member should be reported to a Board of Directors member and should be noted on the appropriate white boards provided in the club room, pistol ranges and rifle tube.
4. Abusive or unsafe member behavior is totally prohibited and must be reported as soon as possible to a member of the Board of Directors.

Firearm and Ammunition Safety at Cherry Creek Gun Club

1. All firearms are to be handled safely at all times in accordance with club rules and regulations.
2. Only approved ammunition is allowed to be used in the handgun ranges with armor piercing, tracer, incendiary, shotshells and steel projectiles or bullets with steel jackets are prohibited. The allowable ammunition list for the Handgun/Pistol ranges will be published and posted at the club.
3. Ammunition allowed to be used in the rifle range/tube must be under 6000 ft/lb. of energy. Armor piercing, tracer, incendiary and shotshells are prohibited.
4. Dud (loaded ammunition that will not fire or has been damaged or suspect) will be placed in the dud round bucket. Only members who have the skill sets to safely handle and dispose of dud rounds may take or handle this ammunition.

Limitations:

No member or committee, by word or deed, may commit to any course of action related to functions of the

club, any use or occupancy of the club property or financial obligation except upon specific authorization of the Board of Directors.

Vault Access:

The Cherry Creek Gun Club vault is used to secure and maintain Club information, record, equipment and valuables. Vault access shall be limited to the Board of Directors and other Club members requiring access to perform Club duties as deemed necessary and approved by the board. Vault access shall be granted when needed and rescinded when no longer required.

Storage of personal items in the vault is generally prohibited. Exceptions may be permitted when appropriate, such as between work party sessions for the convenience of members performing Club maintenance duties, But Cherry Creek Gun Club assumes no liability for any personal items stored in the vault.

Storage Lockers:

1. Members may rent a locker for a fee per the Cherry Creek Gun Club, Inc. Fees Schedule. (First Section, Item "P" above) as they become available. The locker fee will be included with the membership yearly renewal fee.
2. Each member assigned a locker must understand that the club assumes no Liability for their property in their locker. Loss or damage is their sole responsibility.
3. Each member must provide their own lock.
4. The Locker list will be maintained by the Locker Coordinator and a current copy kept by the Membership Coordinator.
5. The Locker Coordinator's contact information and name will be posted in each locker room and on the Board of Directors bulletin board and in the newsletter.

6. A Member must send an email or written request with their full name, date of the request and their badge number and phone and email address to the Locker Coordinator in order to be on the list to get a locker. Verbal requests will not be accepted.
7. The list will be kept in order of the request dates. Lockers will be issued to the member who has the oldest request date on the list as they become available.
8. A refusal to accept the next available locker due to location will cause the member's request to be moved to the bottom of the locker list.

Junior Assistance:

Upon ad hoc request, and upon Board of Directors approval; the club will fund, as needed, equipment purchases and match expenses for the Juniors program.

Lead and Brass:

Is the property of the Club. The brass in the barrels/buckets and the lead in the water troughs located in the handgun ranges is not to be hauled out by members, with the exception of enough for personal reloading only. Members caught stealing this brass or lead could face disciplinary action by the Board of Directors.

Smoking:

Smoking in the building is not permitted by the Colorado Clean Indoor Air Act.

Alcohol/Marijuana or other substances:

1. No alcohol, marijuana or other mind-altering drugs will be permitted in the club facility or on the club grounds.
2. No persons will be allowed on or in the Cherry Creek Gun Club premises or buildings while under the influence or impaired by any substance.

Appearance:

It is the Club's intent to be a good neighbor. When members come to the Club, all firearms carried into the club facility must be fully-cased. To control noise as much as possible, all outside doors, the door to the tube, and the doors to the pistol ranges must be closed when members are shooting.

Guests:

1. Policy for the Different types of non-member Guests allowed in the Cherry Creek Gun Club.

1. Casual one-day Guest: An individual Cherry Creek Gun Club, Inc. Guest Release and Waiver of Liability Form must be legibly completed UPON entering the facility for EVERY Casual one-day Guest upon each visit, whether they are a SHOOTING-GUEST or are a NON-SHOOTING- GUEST of any age. This must be done immediately upon entering the club and prior to entering any range or remaining in the Club room. Guest Release and Waiver of Liability Form and Guest Fee (if any, placed in an envelope with the Guest Release and Liability Form) must be placed in the slot in the vault door prior to any other activities or entering any Range. Fees and forms will be administered by the Treasurer or his designee.
2. Annual Guest Release and Waiver of Liability Form -on-File Guests: These Guests will have a signed CCGC Guest Release and Waiver of Liability Form effective for the full current membership year on file. These annual Guest Release and Waiver of Liability Form guests will have differently marked Guest Badges indicating their guest status that must be worn for entry into and participating in activities in the club when accompanied by the full "Membership paid family member". There are three types.

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

- a. Family Members Annual Guest Release and Waiver of Liability Form for Guests under age 19. No Fee required:
 - b. Spouse Annual Guest Release and Waiver of Liability Form, non-shooting Guest. No Fee Required. However; The “Spouse Annual non-shooting Guest” must additionally fill-out a normal Guest Release and Waiver of Liability Form and pay normal Guest fees for any shooting done, with the exception of Special or Free Days.
 - c. Spouse Annual Guest Release and Waiver of Liability Form & Fee Paid shooting Guest. The “Annual Spouse Shooting Guest” Fee will be paid each year with the members fees. Shooting may only be done in the presence of the Member. See the Dues and Fee’s chart for the Fees.
 - d. Administration of the Guest Release and Waiver of Liability Form-on-File Guest Program will be done by one or more individuals selected by the Board of Directors.
3. Recurring Sanctioned Event Guests. (Bullseye Shooting, Bowling Pins and etc.) The organizers must provide Guest Control for each event. Guests without badges are not allowed free access inside the club or non-supervised shooting. Fees will be set by each organization. Either an annual Guest Release and Waiver of Liability Form or a one-time Guest Release and Waiver of Liability Form must be completed and retained for all non -members of the events.
 4. Guests that are under 18 years of age must have a parent or guardian sign their Guest Release and Waiver of Liability Form.
 5. Guests that are at or over 18 years of age may sign their own Guest Release and Waiver of Liability Form.

2. Guest Procedures

1. A Cherry Creek Gun Club, Inc. Guest Release and Waiver of Liability Form (found at the west of the main door) must be legibly completed UPON entering the facility for EVERY GUEST whether they are a SHOOTING GUEST or are a NON-SHOOTING GUEST of any age immediately upon entering the club and prior to entering any range. The Guest Release and Waiver of Liability Forms and Guest Fees (if any) must be placed in the slot in the vault door.
2. A Guest_Tag (located to the west of the main door) must be worn visibly above the waist by each guest at all times when in the club. Badge Clips and lanyards are available & located to the west of the main door.
3. Annual Guest Pass holders are exempt from filling out a Guest Release and Waiver of Liability Form or paying fees on each visit but must wear the Annual Guest Pass Badge visibly above the waist by each guest at all times when in the club.
4. Annual Guest Pass Badges and Guest Release and Waiver of Liability Forms expire December 31 of each year and must be renewed.
5. The shooting fees must be paid per the Cherry Creek Gun Club, Inc. Fees Schedule. (First Section, Item “I” above) for any individual age Nineteen (19) and above. Guest Fee applies only to guests who shoot.
6. Member is responsible for Member’s Guest(s) at all times, and Members will supervise guest shooters at all times.
7. The wearing of eye and ear protection is mandatory in all ranges when shooting activities are or about to be in progress.
8. Member must always remain in the shooting range with guests.

Guest Passes (Shooting Guests)

1. Gratis Guest Passes

1. Gratis Guest Passes will be issued to all board members to distribute as needed as a stimulus to enhance possible future membership applications and as a recognition to those members who have provided a service to the club.
2. Guest passes will expire one year from date of issue.
3. The issuing board member shall legibly fill out the date of issue and his/her name and signature on each Guest Pass issued,
4. The member using the Guest Pass or Prepaid Guest Pass Coupon shall legibly fill out his and his guest's information on the Guest Pass or Prepaid Guest Pass Coupon and ensure that the Member signs the Guest Pass or Prepaid Guest Pass Coupon
5. The Guest and Member must complete the Guest Release and Waiver of Liability Form in addition to the Guest pass.
6. The completed Guest Pass with payment, Guest Pass or Prepaid Guest Pass Coupon, shall be standard letter triple folded and placed in an envelope with the completed Guest Release and Waiver of Liability Form /s in an envelope in the slot in the vault door.
7. The Club Treasurer shall keep a count of the number of guest passes used to report to the board.

2. Prepaid Guest Pass

1. Prepaid Guest Pass Coupons will be available to be sold to all members to eliminate the need for cash payment for a member's shooting guests.
2. The issuing Board of Directors member shall fill out the date of issue and his/her name and signature on each Prepaid Guest Pass Coupons
3. The member using the Prepaid Guest Pass Coupons shall legibly fill out his and his guest's information on the Prepaid Guest Pass Coupon and ensure that the member signs the Prepaid Guest Pass Coupon.
4. The Guest and Member must complete the Guest Liability Form in addition to the Guest pass.
5. The completed Prepaid Guest Pass Coupons shall be placed with the completed, standard letter triple folded Guest Waiver/s in an envelope in the slot in the vault door.
6. Prepaid Guest Pass Coupons will expire 24 Months from date of issue.
7. Prepaid Guest Pass Coupons are non-refundable and will not be replaced if lost.
8. Prepaid Guest Pass Coupons will be sold in a minimum quantity of four at the Guest Fee for each as listed in the Fee schedule of the Policies by the Treasurer or other appointed Members of the Board of Directors.
9. Prepaid Guest Pass Coupons may be paid for by cash or check or credit card. Credit cards will only be accepted in person prior to the monthly club meetings, during a work party, if an authorized Board of Director member is available, or any other time an authorized Board of Director member is on site and available.
10. The Club Treasurer shall keep a count of the number of Prepaid Guest Pass Coupons sold and used to report to the board.

3. Hand gun range Guests

1. Prior to entering the Handgun Range with guests for shooting, the member must ensure that all guests are familiar with the general safety rules of handgun shooting, the firearm that they will be shooting and the Cherry Creek Gun Club policies and rules pertaining to the handgun ranges.
2. A Member may take no more than four (4) Guests at any one time into a Cherry Creek Gun Club, Inc. handgun shooting range when shooting is in progress. Exceptions may be made upon approval of the Board of Directors
3. No more than two (2) adjacent shooting lanes may be occupied by the Member and Guest(s) at any one time. No more than two guests may shoot at one time. Up to two additional guests may be in the Handgun range sitting down when the range is hot and shooting activities are in process.
4. When bringing two guests, at least one must be an experienced shooter if both guests are shooting at the same time. Otherwise, one guest can shoot and then the other can shoot under the guidance of the member.
5. Members having two guests will not shoot unless at least one guest is not shooting and/or handling firearms in any way.
6. When shooting activities are in process, everyone entering or passing through one of the ranges must have both eye and ear protection properly worn.

4. Rifle Range Guests:

1. Prior to entering the Rifle Range with guests for shooting, the member must ensure that all guests are familiar with the general safety rules of rifle shooting, the firearm that they will be shooting and the Cherry Creek Gun Club policies and rules pertaining to the rifle ranges.
2. A Member may take no more than four (4) Guests at any one time into a Cherry Creek Gun Club, Inc. rifle shooting range when shooting is in progress. Exceptions may be made upon approval of the Board of Directors
3. No more than one (1) shooting bench may be occupied by the Member and Guest(s) at any one time if other members wish to shoot in the rifle range. No more than one guest may shoot at one time. Up to two additional guests may be in the Rifle range Standing on the stairs or entrance foyer when the range is hot and shooting activities are in process.
4. When bringing two guests, at least one must be an experienced shooter.
5. Members having guests will not shoot unless their guest is not shooting and/or handling firearms in any way.
6. On the first visit to the club and prior to shooting from the bench, all guests are required to do at least two test shots at the 25-yard Crutch location. This is to ensure that they and their rifle will be safe and accurate enough to use at 100 yards in the rifle range. This test must be repeated if the Guest brings a different rifle to the club at a later date or has made optic changes.
7. When shooting activities are in process, everyone entering or watching shooting in the rifle ranges must have both eye and ear protection properly worn. Anyone who is shooting downrange in the actual Rifle Tube, must have eye protection and ear protection consisting of both ear plugs and muffs properly worn. An exception is that shooters shooting either an Airgun, .22LR caliber or a suppressed firearm down range must have eye protection and ear protection consisting of either ear plugs or muffs along.

General Instructions for Access to the Club Facilities.

1. Access to the Club is a key/access code to the East outside door, then by electronic lock entry card for doors inside the facility. Each member must scan his/her magnetic card to enter the facility. Any member allowing anyone to "Tailgate" on their card will be in violation of Cherry Creek Gun Club, Inc. policy. If the door controlled by the magnetic card is already open, the member should still pass their card by the Card Reader to "Log-in" to the facility.
2. All members and associate members will have the combination code/key to the East Entrance Outside door and the electronic lock for the inside doors of both the East and West entrances.
3. West outside door key access is limited to those who need the west range ramp to enter the hand-gun ranges, or as determined by the Board of Directors for special activities.
4. Rifle Range/Tube door electronic lock access is limited to those members who have completed the Rifle Range/Tube orientation and qualification process.
5. Vault door access is limited to Board of Directors members and those with special access granted by the Board of Directors per "Vault Access:" (item XVI above)
6. All members are responsible to help ensure that access to the club is for members and their guests only, and to also ensure all members and guests legibly fill out a Guest Release and Waiver of Liability Form before entering any range. Guests must wear a Guest Tag /Badge displayed above the waist while in the club.

Work Party Dues Refund Policy

The Board of Directors shall set the work party dues refunds and policies.

1. No credit may be given for prior work performed or for favors rendered outside of the current calendar year.
2. Members will receive work party dues refunds per the Cherry Creek Gun Club, Inc. Fees Schedule. (First Section, Item "I" above) after completing 4 hours of approved work, total refund not to exceed the total amount of dues paid by that member. Member may receive 4 guest passes after completing each additional 4 hours of approved work at the club once they have reached their maximum refund.
3. Life, Honorary, Special, and Associate members are not eligible for dues refunds for work. Life and Associate members may receive 4 guest passes for use by their Sponsoring member after completing each 4 hours of approved work at the club.
4. Juniors and dependents under age 18 years are not eligible to work due to the hazards of the club, and are not eligible for dues refunds or guest passes for work done.

Work party dues refund approval will be:

1. Recorded by the eligible member on the Work Party Log Sheet. The sheet must then be approved by the Work Party Manager or Board member.
2. The approved list will then be forwarded to the Membership Coordinator to ensure that the member is eligible and has not received more work party dues refund, than they are eligible for during the year. The Membership Coordinator will then return the approved list both to the Board Member responsible for tracking work party activities and to the treasurer/accountant to have a check issued and mailed to the member. Once the check is written and mailed to the member by the treasurer/accountant, the list will be updated with the check number and date written and a copy will then be returned to both the Membership Coordinator and the Board Member responsible for tracking work party activities.
3. Projects and activities are not limited to maintenance tasks only; any activity approved by a Board Member for the benefit of the club may result in a dues refund for each 4-hour activity occurrence. The normal dues refund policy as in item 2 above will be followed.
4. The final approved list or approval letter will be retained by the Membership Coordinator or in the membership database.

Personal Liability, Property and Vehicle Risk Management Policy

1. Use of the Cherry Creek Gun Club, Inc. club premises, parking lots or member lockers in the club is at your own risk.
2. The Cherry Creek Gun Club, Inc. is not responsible for any injuries to persons on or in the club premises.
3. The Cherry Creek Gun Club, Inc. is not responsible for any loss, damage, or theft to vehicles or property contained in vehicles and for any loss, damage, or theft of any personal property on or in the club premises, parking lots or member lockers in the club.

Whistle Blower Policy

Effective immediately, any Officer, Director, Committee Member or Member of the Cherry Creek Gun Club, Inc. who becomes aware of:

1. Any past, present, or planned action on the part of any other Officer, Director, Committee Member, or Member of the Cherry Creek Gun Club, Inc. whose actions and/or behavior would cause the Cherry Creek Gun Club, Inc.

- to be placed in an "at risk position," either financially or to its operations as a member-based gun club, is encouraged/expected to immediately contact the President, Vice President or Treasurer of the Cherry Creek Gun Club, Inc. and to fully disclose their concerns or information.
2. Any action or behavior on the part of any Officer, Director, Committee Member or Member of the Cherry Creek Gun Club, Inc. whose actions and/or behavior may be interpreted as "sexual harassment" is encouraged/expected to immediately contact the President, Vice President or Treasurer of the Cherry Creek Gun Club, Inc. and to fully disclose their concerns or information.
 3. Any Individual who has knowledge that the actions or behavior on the part of any Officer, Director, Committee Member or Member has resulted in the Officer, Director, Committee Member of the Cherry Creek Gun Club, Inc. to have committed the Cherry Creek Gun Club, Inc. in such a way or manner in which the Officer, Director, Committee Member or Member has directly or financially benefitted is encouraged/expected to immediately contact the President, Vice President or Treasurer of the Cherry Creek Gun Club, Inc. and to fully disclose their concerns or information.
 4. Any Officer, Director, Committee Member or Member of the Cherry Creek Gun Club, Inc. who discloses his concerns or information may do so without fear of reprisal in any form and their position as Officer, Director, Committee Member or Member of the Cherry Creek Gun Club, Inc. will not be affected, nor will their relations with the Cherry Creek Gun Club, Inc. be affected.

Photo & Video Copyright and Ownership Release Policy

The purpose of the Photo & Video Copyright and Ownership Release Policy is to protect the club's interests from claims due to

the use of images of people taken at/in/on the Cherry Creek Gun Club, Inc. property and facilities.

1. A Photo & Video Copyright and Ownership Release Form shall be generated for use by the club and be attachment "D" of this policy.
2. Any time there is a photography or videography session at the club that may be used for outside distribution where the identity of the individual can be determined, the Photo & Video Copyright and Ownership Release Form will be signed by all those who will be photographed or videoed unless there already is a form on file for that individual.
3. The Secretary shall maintain all signed forms in a file indefinitely. All names and dates shall be entered into a spread sheet with the name and date of signature to allow easy verification of a form on file.

Record and Document Retention and Destruction Policy

1. Membership Applications, past and present, for active and inactive Members of the Cherry Creek Gun Club, Inc. will be retained by the Cherry Creek Gun Club, Inc. in the Membership Filing Cabinets located in the vault of the Cherry Creek Gun Club, Inc. The Membership Filing Cabinets will remain locked with keys accessible and available only to those Officers, Directors or Committee Members of the Cherry Creek Gun Club, Inc. who have been approved to have such access by the President of the Cherry Creek Gun Club, Inc. The President of the Cherry Creek Gun Club, Inc. may also provide access or availability to other individuals on a “need to know” basis.
2. All financial records for the Cherry Creek Gun Club, Inc. will be maintained in the vault under the supervision and direction of the Treasurer for the Cherry Creek Gun Club, Inc.
3. Other records relating to the operations of the Cherry Creek Gun Club, Inc. will be stored in lockers located within the Cherry Creek Gun Club, Inc., or at the home/offices of the President, Vice President, Secretary, Treasurer, Membership Coordinator, or Committee Chairs as directed by the President of the Cherry Creek Gun Club, Inc. Any record not located at the Cherry Creek Gun Club, Inc. will be transferred to the vault area of the Cherry Creek Gun Club, Inc. at the end of the term of office for any Officer, Board Member, Membership Coordinator, Committee Chairs, or Committee Member.
4. All records will be maintained for the minimum time required by Federal or State Statutes, Regulations or codes including those of the Internal Revenue Service.
5. Records deemed 'old' or 'outdated' will be destroyed by a method making the information included there-in: illegible, non-serviceable, or inaccessible.

Privacy Policy

Privacy

Cherry Creek Gun Club, Inc. realizes how important privacy is to our membership. Therefore, we have adopted the following policy to advise you of your choices regarding the use of your personal information. This policy describes what types of information we gather about you, how we use it, under what circumstances we disclose it to third parties, and how you can update it.

Electronic Financial Data

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

Cherry Creek Gun Club, Inc. does process credit card transactions through a third-party secure credit card vendor. There is no member personal financial data stored on line. Data will only be stored online using sites that maintain a detailed data security policy documenting the data at rest and transmission is encrypted.

Information Collection and Personal Information

Information about you and your family is provided by you on your written membership application and renewal forms. You will be asked to provide different types of personal information, including your name, date of birth, email address, mailing address, and telephone number. There are also optional opportunities for you to share your preferences and interests.

Editing Your Personal Information

You may update this information at any time by contacting the Cherry Creek Gun Club, Inc., Membership Coordinator. Three ways you can edit or update your personal information: (1) email to: Membership@cherrycreekgunclub.org

(2) Attending the monthly general meeting in person; or (3) writing to us at :

Cherry Creek Gun Club, Inc.

1310 S Clinton St.

Denver, CO 80247

Data Security

We protect your personal information by using physical security and other measures. Only those persons authorized by the Officers of the Board of Directors of the Cherry Creek Gun Club, Inc. with a legitimate business purpose are allowed to access members' personal information.

The Cherry Creek Gun Club, Inc. Board understands and implements our privacy and confidentiality policies.

Cherry Creek Gun Club will not sell members' personal information under any circumstances.

Cherry Creek Gun Club will not share members' personal information under any circumstances except as required for background checks or to comply with lawful court orders.

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Data will only be stored online using sites that maintain a detailed data security policy documenting the data at rest and transmission is encrypted.

CCGC will not store or maintain financial information including but not limited to social security numbers, credit card numbers, bank routing numbers, bank account numbers online.

Complying With the Legal System

Though Cherry Creek Gun Club, Inc. makes every effort to preserve Member and Member family's privacy, we may need to disclose personal information when we have a good-faith belief that such action is necessary to comply with a current judicial proceeding, a court order, or legal process served on our organization.

Distribution of your information

Cherry Creek Gun Club, Inc. does not release any member data to a third-party, including club members, without written or emailed permission, and only if and as required by a current judicial proceeding, a court order, or legal process served on our organization.

How We Use Your Information

1. If you are a member or family member of the Cherry Creek Gun Club, Inc., our use of your data will be described in the Special Provisions below. In addition to such uses, we may use the information we collect in accordance with this Privacy Policy for the following purposes:
2. To send you notices or publications.
3. For any other purposes disclosed at the time the information is collected and to which you consent; and as otherwise specifically described in this Privacy Policy.
4. To provide the services that you request and to communicate with you regarding such services as necessary for club administration and management.

Changes to This Policy

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

The Cherry Creek Gun Club may occasionally update this Privacy Policy. The Cherry Creek Gun Club encourages you to review this Policy periodically to be informed of how we are protecting your information.

Contacting the Cherry Creek Gun Club

If you have questions about this Privacy Policy, or believe that we have not adhered to it, please contact us via the email, attending a monthly general club meeting or mail to the address shown below.

Email: secretary@cherrycreekgunclub.org

Cherry Creek Gun Club, Inc

1310 S. Clinton St

Denver, CO 80247-2330

Approved Training Policy

General Objectives of Training at Cherry Creek Gun Club, Inc.

Training may be done to further the usage and enjoyment by members of the Cherry Creek Gun Club, Inc., and in pursuit of the Objectives of the Club set forth in the Bylaws, Article 1, Section 2.

General Procedures of Training at Cherry Creek Gun Club, Inc.

No training of any kind, where the Instructor/Trainer receives any compensation, may be conducted at the Cherry Creek Gun Club without prior approval of the Board of Directors.

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

Since the facility is primarily intended for the use of members, it is club policy that anyone who would join the club with the intent to conduct paid firearm or other instructions using club facilities will not be allowed to do so. Additionally, approval to conduct a training session for profit will not be allowed unless the club members will benefit from this training and it is approved by the Board of Directors via the Training Committee.

Additionally, since it is also an objective of the club to promote understanding of firearms and firearms safety and to enhance the skill level of shooters in general, a limited number of firearms and other instructional courses by both member and non-members will be allowed, but closely controlled by the Board of Directors via the Training Committee.

Groups of Cherry Creek Gun Club, Inc. members meeting to discuss special interest topics, e.g., ammo reloading, black powder rifles and pistols and etc. will be exempt from the above requirements, except they will not conflict with nor prevent any Board-approved program from operating and no one involved receives any compensation for holding such meeting.

A committee will be appointed to manage all Approved Training with The Board of Directors Approval.

Procedures for approval, conducting and completion of the training programs and necessary forms and reports will be formalized in **Appendix "B"**.

Scheduled, Sponsored and Sanctioned Programs

Section 1 - Definitions

This document presents Cherry Creek Gun Club, Inc. (hereinafter referred to as Cherry Creek Gun Club, Cherry Creek Gun Club, Inc., or Club) Rules and Policies governing all Scheduled Programs at the Club. To aid in a common understanding and to ensure consistency, the following definitions apply:

Scheduled Programs – are activities which occur on a regular, repetitive and scheduled basis that are granted specific use of Club facilities by the Board of Directors. All Scheduled Programs fall into one of the two categories set forth below.

Sanctioned Programs – are Scheduled Programs which are granted certain rights to exclusive use of specified Club facilities by the Board of Directors on a regular scheduled annual basis, and which enter into an agreement negotiated annually with the Board as the program's representative. This agreement sets forth various terms regarding fees for such facility use as well as acknowledgement and acceptance of the Rules and Policies that have been established for Scheduled Programs.

Sponsored Programs – are Scheduled Programs granted certain rights to exclusive use of specified Club facilities on a regular scheduled annual basis, and are also granted specific additional aid and assistance from the Club. Examples of such aid could include partial or complete release from any fees pursuant to use of Club facilities, as well as other support and assistance agreed to by representatives of the Sponsored Program and the Cherry Creek Gun Club, Inc. Board.

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Section 2 - Club Responsibilities

Article I - The Guest Fee will be defined by the Board of Directors and included in the Sanctioned Program Application.

Article II - Club Facilities may be dedicated for exclusive use by Sponsored or Sanctioned Programs within the constraints of the Board of Director's approved schedule and duration. Programs will commence at the time agreed upon by the Board and the Program Director at the annual awarding of Sanctioned Program status. Saturday and Sunday Programs may require the entire day. Check the calendar for latest information; dates and times may be subject to change without notice.

The Board reserves the right to create additional time slot allocations after prudent review of the impact(s) on the general membership.

Article III - The Club will provide all Scheduled Programs the Club's facilities in normal operational condition, including target turning capabilities for those Programs that require it. Contact information for an on-call member who will respond to calls for assistance with operational problems will be made available to each Scheduled Program and will be posted in the Club.

Article IV - The Juniors Program is granted unique status as a Sponsored Program. As such, it is entitled to the following:

- a. No fees levied for use of Club facilities
- b. Collected brass and lead are to be donated to the Juniors Program (subject to existing or future formal policies granting Club members the right to small quantities for personal use).
- c. Option to request additional Club support by petition of the Board of Directors

Article V - An entity called Sanctioned Program is hereby created for all other Scheduled Programs. Any group of Club members who wish to request exclusive access to Club facilities on a regular basis must apply for and be granted the status of Sanctioned Program at the Board meeting in July. This includes current Sanctioned Programs requesting renewal of their status as well as new groups wishing to compete for a time slot. All requests will be considered based on the limits described above.

Article VI - Application or Sanctioned Program status by new or renewing groups will be made at the Board meeting in July and will use the form presented in Appendix "A". This form establishes specific requirements for the application process - the requested schedule of the group's activities, Club facilities requested, detailed specification of the payment of fees, etc.

Article VII - The currently existing Scheduled Programs are automatically granted the status of Sanctioned Program forthwith, providing that each meets all the requirements for such status as described herein and agrees to abide by the Rules and Policies governing such entities.

Section 3 - Requirements: All Sanctioned Programs Must:

1. **Article I** - Maintain a director who is currently a member in good standing of the Club per Club By-Laws (Club Policies Regarding Activities):
2. **Article II** - Ensure all scheduled shooting activities have the presence of a certified Range Safety Officer (RSO)
3. **Article III** - Apply annually for renewal of Sanctioned Program status, presenting range usage schedule and the Director's name and contact information at the July Board of Directors meeting. Any deviation from the prior year's range usage schedule will be considered on a case-by-case basis.

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4. **Article IV** - Agree to exercise due diligence in monitoring the conduct and firearm handling skills of all attendees, holding them to the same standard demanded of Club members. Such due diligence includes the assumption that there is no reason to question the right of all attendees to own and use a firearm.
5. **Article V** - Ensure the Club's security by maintaining a Monitor on any unlocked door that is normally locked per Club policy. The Monitor must be approved by the Program Director and must be made aware of the due diligence requirement specified in Article III.
6. **Article VI** - Maintain a roster of all attendees for each meeting of the Program. Rosters must be retained throughout the season and turned over to the Club at season's end.
7. **Article VII** - Provide their own materials, targets and other equipment and expendables, as necessary, to properly and safely conduct the activity.
8. **Article VIII** - Require that all Scheduled Program attendees who are not current members of Cherry Creek Gun Club, Inc. sign the Club's current Release and Waiver Form, which must be kept on file throughout the duration of the season's activity, and surrendered to the Club at season's end.
9. **Article IX** - Notify a club Board Member of any problem(s) with the facility.
10. **Article X** - Maintain financial records to enable the Club to file accurate tax statements per the guidelines in Appendix A.
11. **Article XI** - Submit to the Board a financial statement by February 15 each year summarizing income and expenses through the prior calendar year per the guidelines in Appendix A.
12. **Article XII** - Turn over any excess funds that exist at season's end (after allocation of appropriate seed money for the following year) to the Club Treasurer.
13. **Article XIII** - Agree that no funds will be contributed to any other entity, corporation, or individual.
14. **Article XIV** - Pay a range usage fee to be set by the Board under advisement of the Club Treasurer of the estimated costs of operation on an hourly basis. This fee will be paid weekly, monthly, or at the end of the season or fiscal year in accordance with specific terms set forth in the Scheduled Program's application for Sanctioned Program status.
15. **Article XV** - Restore the range to its original condition and pay for repairs for any damage deemed by the BOD to be other than fair wear and tear.
16. **Article XVI** - Clean up and properly dispose of all brass and target chaff.
17. **Article XVII** - Replace chairs and any other equipment back to original location in an orderly fashion.

Emergency Response

Members are not Authorized to Communicate with news outlets or to give permissions or club documents to other organizations or persons for activities involving the club.

See Appendix “C” for the emergency response plan.

The following sections are under development.

Safety, Orientation management and Range Safety officer requirements

Club New Member Pistol, Safety and Club Orientation.

Rifle Tube Qualification

Work Party

Club maintenance

Insurance,

Corporate Registration

Taxes

Mail

Electronic Communications

Utilities, annual inspections

Fire and first aid equipment & Inspections

Accident and Incident Reporting and Actions

Strategic Plan

Advertising and Signs

Attachments:

Appendix “A”: Sanctioned Program Application and reports.
(in work)

Appendix “B”: Sponsored Firearms Training Policy.
(in work)

Appendix “C”: CCGC Emergency Response Plan.

Appendix “D”: Photo & Video Copyright & Ownership Release.

Appendix C:

CCGC Emergency Response Plan
(2/23/2018)

It is important to understand that safety is the most important concern and it is every member’s responsibility.

In the event of an injury or emergency:

- Take Charge of the Situation.
- Call a Cease Fire immediately using the command:
 - “Cease Fire, Cease Fire, Unload and Stay in Place”
- *Note: The cease fire is to be called on the range until the emergency is deemed under control and the activities on the range will not impact emergency procedures, emergency response vehicles and personnel, and evacuation of the injured person(s) on the range.*
- If possible, assign someone to monitor and confirm the cease fire condition.
- Move to the scene of the injury and assess.
- Identify yourself to the injured person.
- Inform the injured person of any medical or emergency training (First Aid/CPR.)
- Ask the person (or their parent/legal guardian if they are a child) if they would like to receive assistance.
- If the person (or parent/legal guardian) objects, avoid rendering assistance and document this in the Injury Report form.
- If the person is unconscious, (or the parent/legal guardian is not present) assume implied consent to render assistance.
- Do Not Move the injured person unless it is life threatening.
- Is it a major injury (heart attack, gunshot wound, etc.)?
- Call or task someone to call for emergency help (911) (if you task someone, have them report back to confirm). If possible, stay on the call with the 911 Operator until emergency services arrives at the scene. **Emphasize that this is not an active shooter event. Just a training incident or just a regular accident (falls, cuts, medical emergency & etc.)**
- **If using the Club landline, do not hang up until emergency services arrive as the operator cannot call back on this line. The Club landline does have location notification when you call but all incoming calls are routed to a voice mail box.**
- Range Address:
***Cherry Creek Gun Club
1310 S. Clinton Street
Denver, CO 80247***
- Render assistance appropriate to your level of training.
- Task someone to unlock the doors and direct emergency vehicle to the incident.

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- This may require assigning someone to be positioned outside on the street to direct emergency services.
- Task someone to record time and actions taken during the emergency.
- Task all witnesses to write down what they saw.
- Continue to provide aid until EMS arrives.
- If the injury involves a gunshot wound, designate someone to contact police and preserve the scene of the incident as it appeared at the time of the incident.
- Complete injury report for the record. (Next page) Copies of the report are available adjacent to the First Aid kits
- Is it a minor injury (cut finger, scraped knee, etc.)?
- Render assistance appropriate to your level of training.
- Direct person to seek appropriate medical attention.
- Commence firing when range is safe.
- Complete injury report for the record. (Next Page)
- Contact a member of the BOD and notify them of the injury or Contact a member of the BOD and notify them of the emergency.

Injury Report Form (2/23/2018)

Name of Injured Party:

Address:

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Telephone Number:

Date of Injury:

Time of Injury:

Describe the nature and extent of the injury (specify parts of body):

Describe how the injury occurred:

Describe first aid given:

First aid was provided by (include names and telephone numbers):

Disposition (specify name of hospital, telephone numbers, time of transport, etc.):

Persons notified (relatives, Range Chairman, Chief Range Officer):

Location of incident:

Conditions prevalent at the time of the incident:

Witness statements: Interview witnesses separately.
Witness (Name, Address, and Telephone Number):

Statement Attached: Yes No

Witness (Name, Address, and Telephone Number):

Statement Attached: Yes No

Witness (Name, Address, and Telephone Number):

Statement Attached: Yes No

Witness (Name, Address, and Telephone Number):

Statement Attached: Yes No

Notes and Comments:

Injury report completed by: Name:

Title Date:

Signature:

Witness Statement

Prepared By:

Address:

Telephone Number:

Statement:

:

Date: Time

---End

of Attachment "C"---

Appendix D:

Photography and Videography Release Form

(11/05/2021)

Cherry Creek Gun Club, Inc.

1310 S. Clinton St.

Denver, CO 80247

- I, _____ hereby acknowledge that this Photography and Videography Release Form becomes effective on this date: _____.
- I hereby authorize photographers or videographers of **CCGC** to edit, change copy and make any use of all photographs and videos of me or my wards taken on **CCGC** property or in any of its facilities to be used in print or electronic form for, but not limited to, publication on the internet, magazines, journals, books, articles, etc., provided that it is done for lawful purposes.
- I hereby acknowledge that I will not be entitled to any royalty, payment or any other such compensation for photographs or videos of me or my wards taken on **CCGC** property or in any of its facilities.

(Signature of Adult, or Guardian of Children under age 18)

Sign here: _____

Name _____ Child's name _____

(Print legibly please)

(If for a child under 18 years, print legibly please)

Address _____

Phone (day) _____

Email Address (optional) _____

Cherry Creek Gun Club, Inc. Photographer or Videographer

Name: _____ Signature _____

End of Appendix "D".

CHERRY CREEK GUN CLUB. Inc



Rules and regulations

(Section 3)

(Approved: 02/16/2024)

(This edition supersedes all previous editions)

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IMPORTANT INFORMATION

- The possession and use of drugs or alcohol on CCGC Club property is prohibited. Persons under the influence of drugs or alcohol will be denied the use of club facilities.
- Anyone entering the club must have a club membership badge displayed above the waist or must fill out a Liability Waiver and pay the necessary fees (if a shooting guest) before entering any range.
- Smoking inside the building is prohibited.
- Smoking is allowed fifteen feet (15') from the main entrance. Outside of the building and not next to the doors be courteous of other members who do not smoke
- Eating or drinking in the RANGES is not recommended.
- Horseplay is prohibited. Horseplay or other activities not related to shooting are not allowed on the range.
- Juniors must be under adult supervision at all times. Juniors under 19 may shoot when under direct supervision of a parent, guardian, or adult club member
- Any violation of the safety rules or operating procedures may result in disciplinary action as per the CCGC Rules & Regulations
- Firearms are to be transported in a gun case. A Concealed Carry firearm may be

loaded, but MUST remain CONCEALED AT ALL TIMES. Handling of a concealed handgun can only be handled on the firing line and only when it is safe to do so.

- All members are responsible for cleaning the floor and removing and sorting used cases, trash and paper in their shooting position and down range on the floor and past the target location in the lane they were shooting on.

The following are PROHIBITED

- No Quick draw or “holster” work.
- No moving and shooting.
- No shooting across lanes.
- No Armor piercing ammunition.
- No Tracer or incendiary ammunition.
- No Steel projectile ammunition may be used I the Handgun ranges.
- No Use of fully automatic firearms.
- No Shotguns on any range with the exception that shotguns with slugs only, maybe used in the rifle range/tube.
- No Pistols that shoot shot shells with shot shells.
- No Pistols that shoot shot shells with shot shell slugs.
- No shot shells or multi-projectile cartridges are allowed on either the pistol ranges or in the rifle tube.
- Pistols that shoot shot shells can be shot with the center fire single projectile in the caliber they are designed for.

General Range Rules

EYE AND EAR PROTECTION MUST BE WORN ON RANGES

1. Members and their guests must follow safe firearm handling practices at all times.
2. Deliberate and/or willful violations of range policy/rules may result in Suspension, Expulsion, or Banning as a member of the Club and will not be allowed on Club property.
3. Do not fire any shotgun, select-fire, or full-automatic firearm in or on CCGC-owned property.
4. Only paper or cardboard targets are allowed within the facility; exception to this rule is allowed for specific, scheduled events and purposes granted by the Board of Directors on a case-by-case basis.
5. Take care of your range! Leave the range as clean or cleaner than you found it. Police all brass, vacuum chaff, take down used targets, cardboard and put in proper containers. Turn off ALL lights, control switches and heat. Last one to leave the Club locks the dead bolt on the main door.

Pistol Ranges

The light switch is located just inside the doors to the left or right as you enter the respective pistol ranges. This switch operates the ventilation fans and the overhead lights at the firing line for half of the range near the switch.

The range control panels for the lights and equipment are located at the center of the back walls of the respective ranges. The single switch located at the top left of the control panel turns on the fluorescent overhead lights downrange. The top row of five switches controls the target carriers, the backlights behind and more fluorescent lights downrange. The next row turns on the lights at the 50-foot line. The last row turns on the lights at the 75-foot line. The 50-foot and 75-foot light switches are lane specific.

Each firing lane has its own target carrier control box. There are two toggle switches located on the bottom of the control box; one controls sending and returning of the target. The second controls automatic "stopping" of the target at 50 or 75 feet. An On/Off switch is located on the side of the box. With the exception of lane 10 and 20 the control box is mounted on the wall. The red push button activates sending or returning the target. The black button will stop the target at any distance from the firing line.

Heating and cooling is activated by a toggle switch on the wall-mounted gray box. The switch must be either in the heat or cool position for safe operation of the range. Follow other instructions on the box.

Oehler chronograph sky screens are provided on swing-out mounts in the west range, lane 20. The screens can be positioned in line with the magnum plate or the Ransom Rest, lane 20 only. The leads to hook your personal controller are along the west wall. The light switch for the sky screens is located on the west wall behind lane 20. Position the switch up or down for operation on either line. Center position is off.

Pistol Range Limitations

Carbine use on the Pistol range

Only 45ACP, 45 Long, 38 Special, 40 S&W and 9mm will be allowed at this time. Absolutely no "bottleneck" cartridges, including rimfire cartridges, will be allowed. Absolutely no magnum rounds, including rimfire except on the Magnum lanes. Signs will be posted prominently with these regulations.

Magnum calibers

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

Including but not limited to .357 magnum, .44 magnum, .454 Casull (the maximum caliber), and like calibers are permitted to be fired only on position 20 or in the Tube.

All bottleneck cartridges

Specifically designed for pistol use are also limited to position 20, including but not limited to .357 Sig, .400 CorBon, 9x25 Tokarev and others.

The handgun caliber map below covers most of the calibers. If you are shooting a wildcat cartridge or a worked up hand-load, it is up to you to determine the damage potential. No excessively-fast or heavily-copper-coated bullets may be fired on the pistol ranges due to potential backstop damage.

The terms excessively-fast and heavily-copper-coated are deliberately subjective - it is incumbent upon the member to determine the feasibility of their round on the pistol range. US-manufactured hardball ammunition is specifically allowed.

FOLLOW THIS PROCEDURE FOR UNTRIED ROUNDS

1. Fire a single round on the test plate to the right of position 20. If the test round shows damage to the test plate, **STOP**. The round cannot be fired on the pistol ranges.
2. If and only **IF** the test plate shows no damage, fire one round on position 20. Check to see if there is any damage. If you see damage, **STOP** testing; the round cannot be fired on the pistol ranges.
3. If and only **IF** position 20 shows no damage, then stop testing. If the round is considered magnum-class caliber, it can be fired on Position 20 or in the Tube.
4. If the round is not considered magnum-class caliber, fire a single round on Position 19. If Position 19 shows no damage, stop testing. The round may be fired on any pistol lane.
5. If in doubt, contact a Board Member.

PISTOL RANGE RULES

1. EYE AND EAR PROTECTION ARE MANDATORY
2. No shotguns, select-fire or full-automatic firearms allowed.
3. No holster work is allowed at any time.
4. Targets must be positioned so as not to allow rounds to impact the floor, ceiling, walls or target carriers. See posted diagrams for target placement.

5. When other Shooters are present on the Range, before proceeding downrange let the other shooters know by calling "**CEASE FIRE**". When ready to fire, let the other shooters know by calling out "**COMMENCE FIRE**".
6. Only paper or cardboard targets are allowed. Exceptions are scheduled events.
7. Place DUD rounds in the red bucket located on each range.
8. Place all unwanted brass in the blue barrel located on each range.
9. **CLEAN** your shooting position: Police brass, vacuum chaff, take down targets and cardboard, and put in PROPER containers.
10. **TURN OFF ALL LIGHTS, HEAT or A/C, If you are the last person to leave the range.**

Handgun & Pistol Ranges, Cartridge & Caliber List: (02/13/2023)

Explanations and Limitations

"Unlimited": The caliber is allowed on any position on the handgun ranges.

"Position 18, 19 or 20": Caliber is only allowed at Position 18, 19 or 20 on the West handgun range.

"Tube Only" is only allowed in the Rifle Tube/Rifle Range.

"Not Allowed": The ammunition is **NOT ALLOWED** on any location at CCGC.

Any +P or +P+ ammo in a Pistol Caliber Carbine may only be shot on Position 18, 19 or 20 on the West handgun range.

ALL RIFLE CALIBER ROUNDS fired in a pistol or revolver (i.e.: such as .30 Carbine or .45-70) and **Restricted Bottleneck Pistol Rounds- TUBE ONLY**

Steel Core or Steel or Nickel Jacketed Bullets are not allowed on the handgun ranges. (Brands such as Herter's, Barnaul, Red Army, Wolf, Brown Bear, Silver Bear, MaxxTech, Monarch, TulAmmo and many others.) **If in doubt, test your projectile on the test magnets by the light switches. If the projectile sticks, it is not useable at the Cherry Creek Gun Club. (CCGC)**

Item #	Description	Use on Pistol Ranges;	Carbine use on the pistol range?	Notes:
1	Any Sabots	Not Allowed	<u>Tube Only</u>	

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

2	.50 BMG	Not Allowed	Not Allowed	
3	Any Pistol or Shotgun with any kind of shotshells**	Not Allowed	Not Allowed	**Special rules apply for shotgun Slug use in the Rifle Tube!
4	Any Tracer Round	Not Allowed	Not Allowed	
5	Any Incendiary Round	Not Allowed	Not Allowed	
6	Any Armor Piercing	Not Allowed	Not Allowed	
7	Any Steel Core or Steel Jacketed or Nickel or Steel Plated projectiles	Not Allowed	Not Allowed	
8	All Bottleneck Pistol Rounds not listed below:	<u>Tube Only</u>	<u>Tube Only</u>	Such as: .22 Jet, etc.
9	Black Powder Pistols, All calibers	Unlimited	<u>Tube only</u>	Hard Cast Bullets or Sabots may only be fired in the tube!
10	Black Powder Rifles, All calibers,	<u>Tube only</u>	<u>Tube only</u>	Hard Cast Bullets or Sabots may only be fired in the tube!
11	Air guns, BB guns, Pellet guns	Calibers .25 or smaller. Unlimited	Calibers larger than .25. <u>Tube Only</u>	
12	.17 HMR	<u>Tube Only</u>	<u>Tube Only</u>	
13	.22 Long	Unlimited	Unlimited	Rifles Unlimited
14	.22 Long Rifle	Unlimited	Unlimited	Rifles Unlimited
15	.22 Long Rifle Mini-Mag	Unlimited	Unlimited	Rifles Unlimited
16	.22 Long Rifle Stinger	Unlimited	Unlimited	Rifles Unlimited
17	.22 Short	Unlimited	Unlimited	Rifles Unlimited
18	.22 WMR (Winchester Magnum Rimfire)(.22 Mag.)	18, 19 or 20	18, 19 or 20	

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

19	.22 TCM	18, 19 or 20	Tube Only	Sporting ammo only
20	.25 ACP	Unlimited	N/A	

Handgun & Pistol Ranges, Cartridge & Caliber List: (Continued pg. 2) 02/13/2023

Handgun & Pistol Ranges, Cartridge & Caliber List: pg.: 2 (Continued) 02/13/2023

Item #	Description	Use on Pistol Ranges;	Carbine use on the pistol range?	Notes:
21	5.7x28mm	18, 19 or 20	<u>Tube Only</u>	Sporting ammo only
22	.30 Carbine	<u>Tube Only</u>	<u>Tube Only</u>	
23	7.62x25mm Tokarev	Unlimited	N/A	
24	.30 Luger, 7.65mm Luger 7.65x21mm Parabellum,	Unlimited	N/A	
25	8mm Nambu	Unlimited	N/A	
26	.32 Auto	Unlimited	N/A	
27	.32 H&R Magnum	18, 19 or 20	N/A	
28	.32-20 WCF	Unlimited	Unlimited	
29	.327 Magnum.	18, 19 or 20	<u>Tube Only</u>	
30	.357 Magnum	18, 19 or 20	18, 19 or 20	
31	.357 SIG	18, 19 or 20	18, 19 or 20	
32	9mm Ultra	Unlimited	N/A	
33	9X18mm Makarov	Unlimited	N/A	
34	9X19mm, 9mm Luger, 9mm Parabellum	Unlimited	Unlimited	
35	9X23mm Winchester	Unlimited	N/A	
36	9x25mm Dillon	18, 19 or 20	<u>Tube Only</u>	Sporting ammo only
37	.38 Long Colt	Unlimited	N/A	
38	.38 Special	Unlimited	Unlimited	
39	.38 Super	Unlimited	N/A	
40	.380 ACP	Unlimited	Unlimited	

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

41	.38-40 WCF	Unlimited	Unlimited
42	.40 S&W	Unlimited	Unlimited
43	.400 CorBon	18, 19 or 20	N/A
44	.41 Magnum	18, 19 or 20	<u>Tube Only</u>
45	.44 Magnum	18, 19 or 20	18, 19 or 20
46	.44 Special	Unlimited	Unlimited
47	.44-40 WCF	Unlimited	Unlimited
48	.45 ACP	Unlimited	Unlimited
49	.45 GAP	Unlimited	Unlimited
50	.45 Long Colt	Unlimited	Unlimited
51	.45 Super	Unlimited	N/A
52	.45 Win Magnum	<u>Tube Only</u>	<u>Tube Only</u>
53	.454 Casull	18, 19 or 20	<u>Tube Only</u>
54	.455 Webley	Unlimited	N/A
55	.45-70	<u>Tube Only</u>	<u>Tube Only</u>
56	.460 Rowland	<u>Tube Only</u>	<u>Tube Only</u>
57	.460 S&W Magnum	<u>Tube Only</u>	<u>Tube Only</u>
58	.475 Linebaugh	<u>Tube Only</u>	<u>Tube Only</u>
59	.480 Ruger	<u>Tube Only</u>	<u>Tube Only</u>
60	.50 AE (Action Express)	18, 19 or 20	<u>Tube Only</u>
61	.500 S&W Magnum	<u>Tube Only</u>	<u>Tube Only</u>
62	10mm	Unlimited	18, 19 or 20

Contact The Safety Officer or a Board of Directors Member if you have questions or wish to add another caliber?**

** (02/13/2023) David Burch, dcburch1@comcast.net, 720-635-7286)

Handgun & Pistol Ranges, Cartridge & Caliber List: Last page: (02/13/2023)

The Rifle Range/Tube Rules

EYE AND EAR PROTECTION MUST BE WORN ON RANGES

The light switch for the Rifle Tube is located just to the right of the entry door. There are switches located on the left wall next to position #1. They operate the Tube walkway lights, ventilation fan and the 100-yard lights.

The shooter's personal chronograph controller may be connected to the permanently-installed Oehler sky screens. The leads are located at position #1 and #3. The switches are located just above shooting port #1 and #3, which activate the respective chronograph sky screens. A timer located on the west wall controls heat in the Tube. The heater can be turned on for up to one hour. The thermostat should not be changed as it is locked in position.

PURPOSE OF THE TRAINING CLASS

Due to the construction of the Rifle Tube, it is prone to damage and, due to the limited number of shooting positions, member cooperation is needed. The prime intent of this class is to make members aware of the special need for safety, to limit the potential for damage and to apprise shooters of the need for member cooperation. Tube use is a privilege, not a right.

FACILITY DESCRIPTION

1. The Tube has three positions - #1 and #2 are for right-hand shooters, #3 is for left-hand shooters.
2. Target paper is provided at the target location. A clean piece may be attached to the target back board and your individual targets may be attached to the target paper. Use paper targets only when shooting in the Tube.
3. Permanently mounted chronograph sky screens are installed at positions #1 and #3. Your Oehler chronograph controller (some Pact controllers) can be connected to the installed sky screens with the jack connectors located under each shooting bench.
4. A permanently-mounted spotting scope is provided at each position so each shot on-target can be spotted.
5. A crutch is located 25 yards from the target. When a gun is used that has not been zeroed, it must be shot from the crutch position to assure that all shots from the 100-yard position will impact the target board and not have the potential to hit the Tube.
6. The Tube is for testing safe loads and for checking zeros. If you are not absolutely sure of your zero,

take your unloaded firearm to the crutch and fire from there to adjust your point of aim and bullet impact to within (3") three inches. Further zero adjustments can then be made from the 100-yard positions. Target backing paper is provided and we encourage you to use a clean piece to track your shots.

7. **Remember: Shoot One - Spot One**
8. Prior to individuals scheduling a qualification session with one of the tube instructors, he/she should strive to ensure he/she can place 6shots in a 6" diameter circle from a distance of 100 yards while shooting from a rest. It is strongly recommended that members practice with a .22 rimfire rifle at 25 yards on one of the pistol ranges until ten shot groups measuring 1.25 inches in diameter can be shot consistently. That would equate mathematically to 6" groups at 100 yards and might indicate the member could do that well with the rifle he would want to qualify and practice with in the tube. A trial run with that particular firearm at an outdoor range first, however, would be a good idea.

The following are **ABSOLUTELY NOT ALLOWED** in the Tube

1. No shotguns with shot-shells, Full-automatic or controlled-burst firearms. No multiple-projectile, shot loads, or shot shells are to be fired in any firearm.
2. No timed or rapid fire.
3. No tracer, armor piercing or incendiary ammunition.
4. No off-hand, (standing) shooting is allowed unless you have been qualified for off-hand shooting in the Tube. Off-hand qualification must be done by making arrangements with one of the Tube Custodians. You must use the largest caliber rifle you plan to use shooting Off-hand in the Tube.
5. No shooting of .50 BMG, .416 Barrett or firearms over 6000 ft./lbs. Muzzle energy is allowed! Other very large calibers can be problematic. If in doubt as to a certain cartridge, contact one of the Tube Instructors.

Rifle Tube Limitations

1. A member may load up to 10 rounds in a magazine - shoot one and spot one. The impact of each shot must be verified before firing another round. If the target is not impacted, return to the Crutch at the 25-yard position to verify shot pattern. The Tube is designed for sight-in, load development, and other activities performed on a shot-by-shot basis.
2. SPOT every shot! If you do not see where your round hit, you may have hit the Tube wall. Tube damage must be reported immediately. Failure to report/acknowledge Tube damage may result in suspension or expulsion as a member of the Club by the Board of Directors.

RIFLE TUBE RULES/SAFETY

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

1. Use your Magnetic entry card when entering the Tube. It is most important that all members use the Tube card to "check in" even if they are able to enter when someone else opens the door.
2. Only paper or cardboard targets are to be used.
3. All guns must be racked, unloaded, with action open anytime a shooter goes downrange.
4. All shots should be located one at a time. The gun must be used as a single shot. (a) .22 Semi-autos, that are tube fed, may have a maximum of 5 rounds in the tube magazine at any one time. (b) .22 Clip-fed rifles may have a maximum of 5 rounds in the clip at any one time.
5. Do not cock the firearm or close the action until you have lined up on the target.
6. It is mandatory that eye/ear protection be worn at all times while shooting.
7. If you or anyone goes downrange, all firearms must be made safe; in the rack, action open and unloaded.
8. Bench Rest shooting only - No off-hand shooting unless you have prior qualification from the Tube Instructor.
9. If you have a new rifle/scope, have dropped, damaged or are unsure of where your firearm shoots, you must go to the crutch and re-zero your firearm to three inches from your target point. You can then move back to the 100-yard bench position to shoot one round. If you cannot find the round on the target, go back to the crutch.
10. Guests are the responsibility of the member bringing them. Member must remain with guest at all times. The member must record their name and the guest's name in the log book.
11. Members and their guests must use the same shooting position.
12. All guests are required to shoot from the crutch, shooting within three inches of their point on the target. They can then shoot one round from the 100-yard bench position. If you cannot find the round on the target go back to the crutch.
13. Clean your shooting position: Police your brass, sweep, remove targets and dispose of all items in the proper containers. Do not clean your gun with the barrel sticking through the porthole, as the patches will accumulate on the ground in front of the firing line.
14. Turn off all heat, lights, exhaust fans, and chronograph screens when you leave and complete other related cleanup items and put them in the proper containers.

MEMBER COOPERATION/DAMAGE CONTROL

1. If two members are shooting and a third member comes to use the Tube, the member who has been there the longest should relinquish their position within an hour.
2. A member and their paying guest must use the same shooting position, unless no other members are shooting.
3. No member will have exclusive use of the Tube. (Tube class and maintenance excepted)
4. If during your shooting session you should note damage, lights burned out, or any other safety/maintenance related items, note it in the logbook.
5. In an attempt to control any damage to the Tube and enable damage to be tracked and repaired, access to the Tube is limited to those who have completed the training class.
6. If a member detects recent damage to the Tube that has not been marked or repaired, they should note this in the logbook, the damage location and the date/time it was found. Location is determined as the distances from the target, not the firing line, and use of the clock system (i.e.: 25 yards @ 9:00).
7. If you should happen to fire a round into the Tube wall or cause damage, report the damage by noting it in the logbook. Reported damage will not be cause for censure, but unreported damage will.

QUALIFYING FOR POSITION SHOOTING IN TUBE

The 100-yard underground range is to be used primarily for shooting from a supported position while sitting at one of the three benches. They are provided mainly for the purpose of zeroing rifles and evaluating hand-loaded ammunition used for more precise shooting. Those two tasks don't normally require shooting from unsupported positions - off-hand (standing), sitting, kneeling, or prone.

Historically, however, it has been possible to qualify to do position shooting from/through the open doorway leading to the walkway by arranging a session with one of the tube qualification instructors. To become authorized to shoot off-hand, sitting, kneeling or prone from/through the doorway a member must be able to keep ten shots out of ten shots within the seven ring of an NRA official competition SR-C target, while standing without leaning against, bracing against, or resting upon the door or door jam in any way. A sling, however, may be used.

Having shot that "course of fire", and demonstrating safe gun handling techniques to the satisfaction of the tube instructor, the member will be authorized to shoot all the afore-mentioned positions from the doorway.

Junior Members who successfully complete the position shooting qualification "course of fire" must, of course, be individually-supervised by an adult member of the club while participating in all subsequent shooting sessions in the tube. Qualifying to do position shooting in the tube does not permit him/her to allow other members or guests to do the same just because he/she is there to "supervise".

Only a MEMBER who has successfully completed the special qualification process for position shooting may actually practice using the aforementioned positions. While doing so, it is imperative that members ensure the muzzle of the firearm protrudes beyond the door jamb into the walkway area.

**FOR QUESTIONS, OR TO REPORT TUBE DAMAGE
PLEASE CONTACT A MEMBER OF THE BOARD OF DIRECTORS.**

Physical Club Address:

Cherry Creek Gun Club, Inc.

1310 S. Clinton St.

CHERRY CREEK GUN CLUB-BYLAWS, POLICIES & RULES: As of 6-14-2026

Denver, CO 80247-2330

Mailing Address:

Cherry Creek Gun Club, Inc.

1155 S. Havana St. #11 - 319

---End of Rules---