

# CHERRY CREEK GUN CLUB

## Revised Bylaws

(June 2010)

Bylaws supercede all previous editions.

### ARTICLE I

#### Section 1: NAME

The name of this organization shall be the "Cherry Creek Gun Club, Incorporated".

#### Section 2: OBJECTIVES

In accordance with and in addition to the purposes as set forth in the original charter, the objectives of this club are to promote social welfare and public defense, safety, law and order, and the National Defense, to educate and train citizens of good repute in the safe and efficient handling of small arms, to increase the knowledge of small arms, to foster individual shooter training in the various areas of competitive sports shooting so as to enable individual shooters to advance to successive levels of qualification as is needed for participation at local and national competitions, to promote efficiency in the use of small arms on the part of members of law enforcement agencies, the armed forces, and citizens who would be subject to military service in the event of armed conflict, encourage in general the lawful safe ownership and use of small arms by citizens of good repute, and to forward the development of those characteristics of honesty, good fellowship, self discipline, team play and self reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

### ARTICLE II

## Section 1: MEMBERSHIP

A. Any citizen of the United States, not a member of any organization or group having as its objective or one of its objectives the overthrow of the United States or any of its political subdivisions by force and violence, who meets all requirements of the Colorado and Federal laws governing ownership and possession of firearms, 19 years of age or older, and of good repute who is a member of the National Rifle Association (NRA) and meets other requisites as may be set from time to time by the Board of Directors, may become an Individual Member of the Club upon election by members of the Club and payment of such dues, fees and assessments as may be prescribed by the Board of Directors. Subject to having met all qualifying requirements as specified by the Board of Directors, Individual Members shall have rights and privileges including full use of the facility, vote on issues brought before the membership at general meetings and potentially serve as an elected member of the Board of Directors after meeting the requirements to run for election.

B. The spouse of a member in good standing who qualifies for membership as described in paragraph A, Section 1 of this article, may become an Associate Member of the Club on payment of 25 percent of the fees and assessments charged members, along with the proper application fee. An Associate Member shall have all the rights and privileges of an Individual Member except serving on the Board of Directors.

C. Citizens of the United States of America under 19 years of age may be enrolled as a Junior Member and may participate in Club activities as determined by the Board of Directors. Sons or daughters of members in good standing shall receive Junior Membership on application to the Club and on payment, as dues, ten percent of the annual membership dues currently assessed individual members. Applicants for Junior Membership who are not a child of a member in good standing must be sponsored by such a member and shall be assessed twenty percent (20%) of the current individual member dues, and ten percent (10%) of the current application fee as an initiation fee.

D. The Board of Directors may confer special memberships: Life Membership may be awarded to any Club member in recognition of outstanding service to the Club, either present or in the past, or for participation in Club activities. A Life Member shall have all the rights and privileges of an individual member but shall be assessed no fees or dues. Emeritus Membership may be granted by the Board of Directors to deserving members of long standing (15years minimum) and 65 years of age or older on their application to the Board of Directors for such membership. An Emeritus Member shall have all the rights and privileges of a regular member but shall not be assessed a work bond and shall be required to pay only fifty percent (50%) of the current individual member dues.

Honorary Membership may be granted by the Board of Directors in recognition of outstanding citizenship or of activities and service in the sport of shooting. Honorary Members may use the Club facilities in the same way as a regular member, but shall have no right to vote, cannot hold office in the Club and shall have no dues or assessments levied against them.

The Board of Directors may grant Special Membership to citizens of a foreign country who are in the United States for a limited time in order that they may continue their interest in shooting activities as sponsored by the Club.

E. Neither membership card nor keys to the Club facility may be used by any person or persons except the member they were issued to.

F. The Board of Directors shall have the power to establish such other types of membership as they deem in the best interest of the Club.

G. Membership, being a privilege, may be conferred only by a minimum two-thirds majority vote of members present at a regular meeting. All applicants must pass a background check, which is conducted to assure they are financially responsible and are eligible to own and use firearms and after having been accepted into the Club, must successfully complete a Range Orientation and Safety/Proficiency course before being accepted as a full member. This course will be given by appointment with a NRA-Certified Instructor as named by the Board. Applicants for membership who are rejected may not be presented

for reconsideration within less than one year from the date of the original presentation. Unless there is some good and sufficient reason for absence, an applicant must be present when his/her membership is being considered. Upon the death of an individual member in good standing, the spouse of said member may become a member of the Club upon application to the Club without payment of the application fee provided they meet the requirement of the National Rifle Association membership and successfully complete the Range Orientation and Safety Proficiency Test.

H. Members and their guests must adhere to the rules and regulations of the Club regarding Club Policies, safety, Club activities, and conduct. Failure to do so will be grounds for misconduct charges. All members have a responsibility to the Club to either approach another member or guest to inform them of a rules or policy infraction; or note the violation, date, time, name if possible, and any other pertinent information and inform a Board member immediately by phone and follow up with a written account of the incident. Violation of Club Policy or Rules by a member will be dealt with as follows:

1. If a member is reporting an incident, a letter from that member must be filed with the Board stating when, where and what the allegation specifics are (abusive behavior, safety violation, holster work, firing while moving, any unsafe practice, or threatening any member or guest) and any other pertinent information.
2. The Board in Executive Session will review the charges, determine an initial action which may be the immediate revocation of all Club privileges, and notify the member by regular or certified mail, return receipt requested, of the initial determination. This notification will invite the member(s) to be present at the next regularly scheduled board meeting to discuss the incident.
3. The member upon notifying the board in advance, will be added to the agenda, and must attend the next regular Board meeting to present his/her side of the incident. Failure of the member to appear at such Board meeting will be considered as forfeiture of member's right to discuss his/her side of incident.

4. The Board in Executive Session will review the charges, evidence, and any explanations offered by the charged member, and will determine the final actions to be taken. The charged member will be notified of this final determination either in person or by mail.

Explanation of possible actions:

**Suspended:** the Board elects to suspend the privileges of the member for an amount of time determined by the Board following which privileges will be returned to the charged member.

**Expelled:** the Board elects to revoke permanently all membership privileges of the member.

**Banned:** the Board elects to revoke permanently all membership privileges of the member, and in addition to deny permanently any access to any Club facilities or functions as a guest of another member or as an attendee at any Cherry Creek Gun Club activity.

I. No committee or member, by word or deed, may commit the Club to any course of action or financial obligation except upon specific authorization by the Board of Directors.

J. Nonmembers may use the club facility under two (2) circumstances. The first will be as a guest of a member, who will pay the guest fee in advance, may use the facility under the supervision of the sponsoring member to shoot either in the pistol/small bore range or in the high power rifle range. The second will be that a nonmember may use the club facility during club-sponsored activities while under the supervision of one or more club members according to policies specified by the Board.

## **Section 2. DUES FEES AND ASSESSMENTS**

A. Dues shall be on an annual basis and shall be established by the Board of Directors. The annual dues shall be payable not later than January 1st. Dues for newly enrolled members will be prorated to January 1st. For the purposes of such prorating, the month during which the member is enrolled will be charged at the full rate for the month. Any

member who does not pay such dues on or before January 1st of each new year shall automatically be dropped from the Club rolls. Members so dropped shall, if reinstatement is requested during the same year in which dropped, be required to pay a full year's dues, work bond and a reinstatement fee as required by Club Policy but shall not be required to pay an additional application fee. If such dropped member does not request reinstatement during the calendar year in which his/her name is removed from the rolls of membership, he/she shall be required to reapply for membership as a new member. Any member who has been required to be absent from the Denver region for service in the Armed Services, or for health reasons, or for hardship reasons, provided they have submitted to the Board of Directors a written request for inactive status and receive the Board of Directors written approval granting the inactive status for a one year period, shall not need to reapply for membership at the end of the one (1) year period. A person on inactive status, who wants inactive status for a second or additional year, must apply in writing for the additional year.

B. Members or applicants issuing insufficient funds check will be charged a fee as set by Club Policy, plus all applicable charges from the banks received by CCGC.

#### INACTIVE MEMBER STATUS:

A Member of Cherry Creek Gun Club may apply in advance to the Board of Directors for Inactive Status for the forthcoming year and an exemption from the payment of dues and work bond for the forthcoming year by:

1. Submitting to the Board of Directors a written request stating their reasons to the Board of Directors of the CCGC to consider placing their membership into the Inactive Status as it pertains to the forthcoming year only.
2. The Board of Directors of the CCGC will consider a one-year Inactive Status request. Those receiving approval of their Inactive Status for the year applied for, must then reapply for consideration 30 days prior to their Inactive Status terminating, for the subsequent year's inactive status request to be considered.
3. If the Inactive Status request is for Military Related Services Transfer of Duty Station, Temporary Duty Assignment, or other Military Assignment related purposes, a copy of the Members Orders must be attached to their Inactive Status Request submitted to the

Board of Directors of CCGC.

4. If the Inactive Status Request is for Medical Related reason a letter from a Physician Licensed to Practice in the State of Colorado must be attached to the Inactive Status Request stating the nature of the Medically Related Reason and the expected duration of the illness.

5. Other reasons for requesting an Inactive Status must be accompanied by sufficient documentation to allow the Board of Directors of CCGC to make a fair and timely decision and respond to the Members request. A minimum period of 30 days is required.

C. The Board of Directors shall have the power to make assessments which they deem necessary and proper for the operation of the Club. Any member who does not pay such assessment during the year shall not be eligible for membership during the following year until such payment is made.

D. The application fee shall be as fixed by the Board of Directors. Application fees are non-refundable for any reason.

E. The Board of Directors shall set work bond fee and policies.

F. A member may be exempted from payment of work bond provided they are at least 70 years old. The member applying must provide proof of age to the membership coordinator and request exemption from work bond in writing.

G. Work bond fees must be paid in full each year. No credit may be given for prior work performed or for favors rendered. Current work bond fees are set by Club Policy. Work bond refunds will be made each year after completion of four (4) hours of approved work.

H. The member applying for work bond exemption is not eligible for a work bond refund.

I. Board of Directors will be exempt from work bond fee.

J. Work Bond Coordinator determines all eligible work bond payments.

## ARTICLE III

### Section 1: BOARD OF DIRECTORS

The Board of Directors shall have the charge of the affairs and property of the Club and shall consist of a maximum of thirteen (13) members of the Club elected as herein provided. It shall elect from its own members a President, Vice President, Secretary and Treasurer. The remaining nine (9) members shall have duties as specified by the Board.

### Section 2: DUTIES OF THE PRESIDENT, SECRETARY AND TREASURER

A. The President shall preside at all meetings of the Club, and shall be a member ex - officio of all regular and special committees. He/she shall coordinate and assist in the planning and execution of the regular activities of the Club. He/she shall appoint all regular and special committees required for efficient operation of the Club functions and shall perform such other duties as may be required by the Board of Directors and Bylaws of this Club and those usually pertaining to his/her office.

B. The Vice President acts for the President in his/her absence and assumes all duties per the President's list.

C. The Secretary shall make and keep full and accurate reports of the proceedings of each meeting. He/she will receive all communications addressed to the Club, coordinate and answer those which pertain to his/her office and transmit those communications which pertain to the other officers of the Club to them for necessary action, coordination and reply. He/she shall perform such other duties as pertinent to his/her office and as may be set from time to time by the Board of Directors. The Secretary shall hold and be responsible for the documents, principal correspondence and archives of the Club.

D. The Treasurer shall receive all money from dues and other sources and receipt for same. He/she will pay out of the treasury such sums as may be authorized by the Board of Directors. This officer will be bonded to the extent of funds normally under his/her control, with premiums for such bond being paid out of Club funds. He/she will be responsible for the preparation of required tax statements, financial statements and reports

that may be required to keep the membership apprised of the financial condition of the Club. He/she will administer the membership program. He/she will promptly deliver to his/her successor in office all moneys, accounts and property pertaining to his/her office. He/she will perform such other duties as may be required by the Board of Directors and Bylaws of the Club.

### **Section 3: ELECTION OF THE BOARD OF DIRECTORS**

A. Two (2) months prior to the Annual Meeting, the President shall appoint and the Board of Directors shall approve a nominating committee composed of not more than five (5) members and not less than three (3) members selected as follows: on a five member committee, not more than two (2) may be members of the Board of Directors, with the remaining three (3) from among the members of the Club in good standing. On a three (3) member committee or a four (4) member committee, not more than one (1) may be a member of the Board of Directors, with the remaining being selected from among the members of the Club in good standing. This committee shall select not less than thirteen (13) members with not less than three years of membership in the Club and having been members in good standing for election to the Board of Directors.

B. One (1) month prior to the annual meeting and at the annual meeting, the nominating committee shall present to the members of the Club their recommendations for election to the Board of Directors. The members of the Club at the annual meeting may nominate from the floor additional candidates for election to the Board of Directors provided, however, such nominations from the floor must be accompanied by either written acceptance or oral acceptance from the member nominated. Persons nominated from the floor must meet all the minimum requirements for Board membership.

C. Voting for election to the Board of Directors shall be by secret ballot. Thirteen (13) members receiving the majority votes cast and who are otherwise eligible to hold office as a director shall be declared elected. Their term of office shall commence on January 1 following their election.

D. Members elected to the Board of Directors shall serve for one (1) year or until their

successors have been elected or appointed. Any Board member who resigns or who is absent from three (3) regular meetings of the Board of Directors in a given calendar year without good and sufficient reason in the judgement of the Board may be regarded as having terminated his/her Board membership and shall be so notified.

E. The Board of Directors may fill vacancies on the Board from the members qualified to hold office, and their terms in office shall expire on December 31 following such appointment.

#### **Section 4: MEETING OF THE BOARD OF DIRECTORS**

A. Rules: The Board of Directors may adopt such rules for governing their meetings, as they deem necessary and proper. Major decisions must be considered by 2/3 of the entire Board and must be passed by 2/3 vote of the Board members present at that meeting. The determination of a major decision will be by a simple majority vote of the Board members present.

B. Quorum: Five (5) members of the Board of Directors shall constitute a quorum, except for impeachment proceedings against a Board member, which shall require the presence of all current members of the Board except the member charged with misconduct, or a member who is incapacitated and is unable to attend such impeachment proceedings.

C. The Board shall meet at such times and places as they deem necessary and proper. Members are invited to attend and speak at the Board meetings, but they may not vote on the issue under consideration by the Board of Directors.

D. Meeting of the Board of Directors shall be under the charge of the President of the Club. In the Presidents absence, the Vice President, who shall exercise powers as are prescribed for the president of meetings as set forth in the current edition of Roberts Rule of Order, newly revised.

#### **ARTICLE IV**

### **Section 1: ELECTION MEETING**

The election meeting of this Club shall be held at the annual meeting on the second (2) Friday of December of each year at the Clubhouse unless otherwise ordered by the Board of Directors.

### **Section 2: REGULAR MEETINGS**

Regular meetings of the Club will be held monthly unless otherwise ordered by the Board of Directors.

### **Section 3: SPECIAL MEETINGS**

Special meetings of the Club will be called by the President when so requested in writing by at least one-third of the members of the Club in good standing for a minimum of three continuous years or when requested by a majority of the members of the Board of Directors. In his/her call for a special meeting, the President will state the purpose of the meeting and said call for such meeting. Notice may be given by any positive means available, such as the mail service with sufficient time for delivery, by personal telephone conversation or electronic e-mail directed to the e-mail listed on the member application form.

### **Section 4: QUORUM FOR AN ELECTION, REGULAR OR SPECIAL MEETING**

Twenty (20) members shall constitute a quorum for the transaction of business.

### **Section 5: VOTING AT MEETINGS**

The vote at regular or special meetings may be taken orally on all questions, except for the election of the Board of Directors, which will be by secret ballot. In the case of election of members to the Board of Directors, the nominating committee only recommends the required thirteen (13) members and if there is no nomination from the floor, vote may be by acclamation.

## **ARTICLE V**

## **Section 1: AFFILIATIONS**

The Club will maintain affiliation with the National Rifle Association and may affiliate with any other organization having similar objectives and purposes.

## **ARTICLE VI**

### **Section 1: ORDER OF BUSINESS**

The order of business at the annual meeting and all regular meetings so far as is applicable shall be:

1. Call of meeting to order
2. Pledge of allegiance
3. Presentation of guests, if any
4. Reading of minutes of previous meeting
5. Reports of officers
6. Reports of committees
7. Communications
8. Unfinished business
9. New business
10. Election of members to the Board of Directors
11. Voting on applications for membership
12. Events of interest to Club members in general
13. Special entertainment
14. Adjourn

### **Section 2: CONDUCT OF MEETINGS**

Where not specifically set forth in these bylaws; the current edition of Roberts Rules of Order, newly revised shall govern the conduct of any regular or special meeting of this Club.

## ARTICLE VII

### Section 1: DISSOLUTION

Dissolution of the Club may occur only by a 2/3-majority vote of the entire membership in good standing by written ballot. The Club shall use its funds only to accomplish the objectives and purposes specified in these Bylaws and no part of said funds shall inure, or be distributed, to the members of the Club. Upon dissolution of the Club, after the payment of all outstanding indebtedness of the Club, including unpaid loan capital however evidenced, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, scientific, service or philanthropic organizations to be selected by the Board of Directors.

## ARTICLE VIII

### Section 1: ADMENDMENTS

Amendments to these Bylaws may be made at any regular or special meeting of the Board of Directors, who shall have the sole and exclusive power to amend Bylaws, provided notice of the proposed amendments have been given to all Board members at least ten (10) days prior to such meeting. Notice may be by written notice, oral or by e-mail communication with each member of the Board.

The above Bylaws were approved unanimously at the Cherry Creek Gun Club Board Directors meeting on (date of approval June 26, 2009), a quorum being present, and the Board operating according to the rules of the preceding Bylaws of the Club.

S/ President

S/ Vice President

S/ Secretary

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